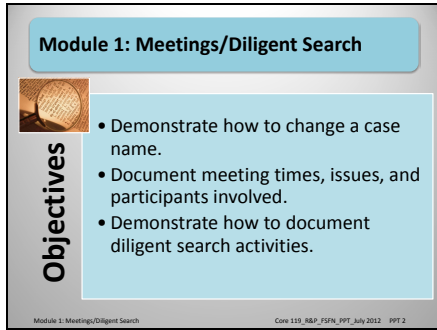


Removal and Placement FSFN Power Point Slides

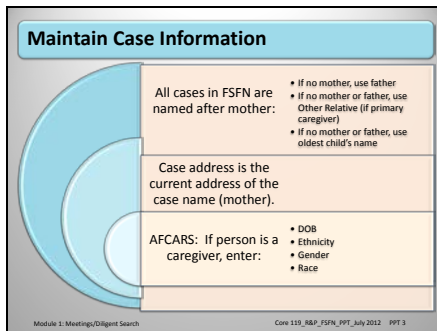
Slide 1



Slide 2



Slide 3



Slide 4

Meetings





The Tabs on the Meetings Page allow you to:

- Define the meeting time and place.
- Notify intended participants of the meeting's schedule and purpose.
- Reschedule or cancel a meeting.
- Prepare a Word document that documents meeting discussions or decisions, and distribute it by electronic mail or hard copies.

Module 1: Meetings/Diligent Search Core 119_R&P_FSNR_PPT_July 2012 PPT 4

Slide 5

Diligent Search

-  Social service agency efforts to locate a parent or prospective parent whose identity/location is unknown
-  Initiated as soon as the agency is made aware of such parent's existence
-  Search progress reported at each court hearing
-  Ends when the parent is identified & located or the court excuses further search

Module 1: Meetings/Diligent Search Core 119_R&P_FSNR_PPT_July 2012 PPT 5

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Minimum Requirements

- All known relatives of the parent or prospective parent
- All DCF program offices **AND** any other state & federal agencies likely to have information about the parent or prospective parent
- Utility & postal providers
- Law enforcement agencies/Armed Services
- Federal & state parent locator services
- A thorough search of at least one electronic database specifically designed for locating persons
- 322.142 allows the DMV to share photographs & digital image license records for diligent search investigation

Module 1: Meetings/Diligent Search Core 119_R&P_FSNR_PPT_July 2012 PPT 6

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Missing or Unidentified Parents

Law requires inquiries of an available parent, relative, or custodian.

Minimum scope varies according to the stage of the dependency proceedings.

Must initiate, document results, & make reports by the arraignment & adjudicatory hearings.

Documentation must show results of contacts & inquiries made to:

- Known relatives
- All DCF programs
- Other state/federal agencies with potential information/Armed Services

Module 1: Mandating/Obligent Search Core 119_R&P_FSN_PPT_July 2012 PPT 7

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Module 2: Placement Out-of-Home

Objectives

- Create a new case participant and demonstrate how to update person management information.
- Name the requirements for creating person providers.
- Document removal of a child.
- Create a unified home study.
- Create an updated safety plan, an out-of-home plan and a visitation plan.
- Create a general referral form and a case transfer staffing (ESI) form.

Module 2: Placement Out-of-Home Core 119_R&P_FSN_PPT_July 2012 PPT 8

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Service Roles

Primary Caregiver	Secondary Caregiver	Relatives/ Non-Relatives
<ul style="list-style-type: none">• Assumes day to day responsibility for child's care & supervision.• Does not apply to babysitters.	<ul style="list-style-type: none">• Assumes secondary day to day responsibility.	<ul style="list-style-type: none">• Are primary caregivers during the period they provide the child's supervision or placement.

Cases can have many active Primary Caregivers at one time.

Module 2: Placement Out-of-Home Core 119_R&P_FSN_PPT_July 2012 PPT 9

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Service Roles

Custodial Parent's role:

- as primary is not end dated simply due to a removal episode
- is only end dated upon TPR

A single parent must be a primary caregiver.

Module 2: Placement Out-of-Home Core 119: R&P: FSFN, PPT, July 2012 PPT 10

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Participant Tab

- Anyone can deactivate participant from case
- End dates a person from case
- Can reactivate at any time
- All cases must have an active child.
- Only a supervisor can remove a person from case.
 - 24 hour waiting period

Module 2: Placement Out-of-Home Core 119: R&P: FSFN, PPT, July 2012 PPT 11

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Active Child

- Defined as a child who has either:

A Living Arrangement An Out-of-Home Placement

Must be included in one of these categories, or they are not included in reports.

Module 2: Placement Out-of-Home Core 119: R&P: FSFN, PPT, July 2012 PPT 12

Slide 13

Out-of-Home Placement/Provider

Placement

- Substitute care setting where a child resides during a removal episode.

When a child is placed with an approved relative or non-relative

- The worker making the placement must add relative or non-relative as a placement provider.

Module 2: Placement Out-of-Home Core 119, R&P, FSFN, PPT, July 2012 PPT 13

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Approved Providers

You are required to create an approved provider when making a relative or non-relative placement.

Only add approved providers as case participants.

Foster parents are **NOT** on the case participant list in FSFN!

- (unless they are the subject of an intake)

Module 2: Placement Out-of-Home Core 119, R&P, FSFN, PPT, July 2012 PPT 14

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Out-of-Home Placement/Removal

Removal Date for Physical Removals

- Date the child is removed from the custodial/legal parent & placed in out-of-home care

Removal Date for Constructive Removals

- Date the court approves the shelter petition

Caregiver Removed From

- Person from whom the child was legally removed
- If child was abandoned, "unknown, unknown"

Module 2: Placement Out-of-Home Core 119, R&P, FSFN, PPT, July 2012 PPT 15

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Out-of-Home Placement/Removal

Manner of Removal

- Documents if Voluntary, Court Ordered, or Temporary Physical Custody.
- Remains the original voluntary date (historical data), even if subsequent court order is issued.

Placement Type

- Date the court approves the shelter petition.

Module 2: Placement Out-of-Home Core 119: R&P: FSFN_PPT_July 2012 PPT 16

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Out-of-Home Placement/Primary Caregiver

Primary Caregiver

- Person who assumed day-to-day responsibility for the child's care & supervision.
- Does **NOT** apply to babysitters.

Relative/ Non-Relative

- Primary Caregivers during the period they provide supervision or placement for the child.

The Case must identify at least one Primary Caregiver.

Module 2: Placement Out-of-Home Core 119: R&P: FSFN_PPT_July 2012 PPT 17

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Out-of-Home Placement/Primary Caregiver

Custodial Parent Role as Primary Caregiver is:

- **NOT** end dated simply due to a removal episode.
- Only end dated upon Termination of Parental Rights.

Secondary Caregivers

- Assume secondary day to day responsibility for the child.
- Single parent must be a primary caregiver.
- Does **NOT** apply to babysitters.

Caregiver Structure

- Refers to the type of family structure in place at the time the child is removed.

Module 2: Placement Out-of-Home Core 119: R&P: FSFN_PPT_July 2012 PPT 18

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Out-of-Home Placement/Provider

A child in a case **must** have a documented address for their current physical location.

- updated in Person Management record

Module 2: Placement Out-of-Home Core 119, R&P, FSFN, PPT, July 2012 PPT 19

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Placement Approvals

All placements & placement changes **must** go through the Supervisory Approval Process in FSFN.

Pending approvals appear on the Supervisor's desktop.

Licensed (paid) providers must go through an additional Fiscal Approval Process.

Module 2: Placement Out-of-Home Core 119, R&P, FSFN, PPT, July 2012 PPT 20

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Unified Home Study

The Unified Home Study is used to document the following placements:

- Relative
- Non-Relative
- Licensed
- Adoptive
- Interstate Compact for the Placement of Children (incoming)

Module 2: Placement Out-of-Home Core 119, R&P, FSFN, PPT, July 2012 PPT 21

Slide 22

Effective Home Studies

- Descriptions of the home and physical environment
- Interaction and relationships among family members
- Medical Information
- Educational information
- Employment histories
- Marital histories
- Parenting experience and skills

Module 3: Placement Out of Home Core 119: R&P: FSFN_PPT_July 2012 PPT 22

Slide 23

Module 3: FSFN Demos


Objectives

- Demonstrate how to access FSFN demos.

Module 3: FSFN Demos Core 119: R&P: FSFN_PPT_July 2012 PPT 23

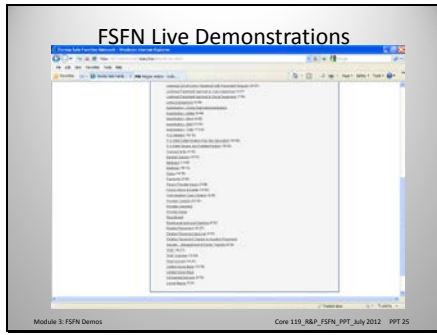
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FSFN Live Demonstrations

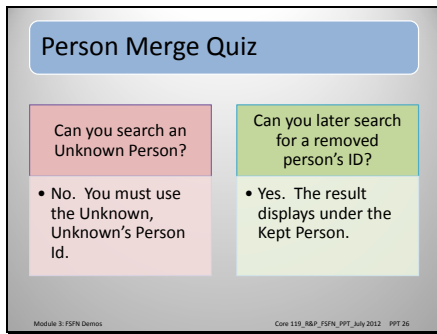


Module 3: FSFN Demos Core 119: R&P: FSFN_PPT_July 2012 PPT 24

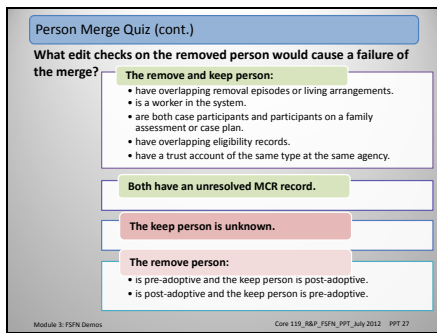
Slide 25



Slide 26



Slide 27



Slide 28

Person Merge Quiz (cont.)

What data from the Person Merge page is automatically stored?

- Social security number not selected: pre-merge SSN
- All person ID's & types for the removed person
- First, Last, and Middle names not selected: stored as AKA
- Person ID of the removed person: pre-merge person ID

Module 3-FSN Demos Core 119_R&P_FSN_PPT_July 2012 PPT 28
