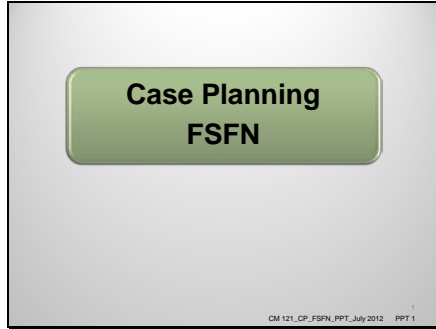
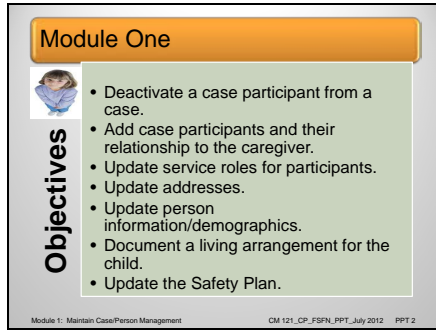


Case Planning FSFN Power Point Slides

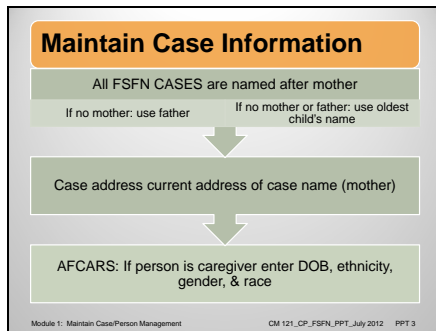
Slide 1



Slide 2



Slide 3



Slide 7

Service Roles

Custodial parent's role as primary caregiver is:

- not end dated simply due to a removal episode
- only end dated upon Termination of Parental Rights

A single parent must be a primary caregiver

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Person Management Address

Change the person address • for each move made by a child & his/her caregiver

Estimate address begin & end dates if they cannot be verified • use 01/01/YYYY format when year is known, or if month & year are known, use MM/01/YYYY

When the phone/email "type" is emergency contact or neighbor • worker must enter person's name to whom number belongs in comments section along with relationship

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Person Management

Person information must be kept up-to-date.

If case is open, *updates must be completed within 48 hrs.* of information being known to worker assigned to case

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Person Management Demographics

Primary name:

- must be legal name verified by B.C., SSN, or court document.
- must match name used on document to verify name in question

Search is required prior to changing "Unknown" name

SSN - Primary must be used (when known) as ID in order to avoid eligibility errors; other ID's may be used in addition to SSN – Primary

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Person Management Demographics

DOB: month, day, & year person was born; declared, or estimated; required for each person

If using Drivers License or Medicaid #, enter the first two letter standard postal abbreviation of the state that generated the ID

If DOB **not** declared - estimate with 01/01/YYYY

The client defines his/her race or ethnicity and that of his/her children

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Placements

- Living Arrangements: child is living with a parent or permanency is achieved with a relative/non-relative with the permanency.
- Out-of-Home Placement: child has been removed from the home and place.

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Module Two

Objectives:

- Create a family assessment.
- Create the child assessment.
- Create the adult assessment.
- Document case notes.

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Family Assessment

65C-30.005

- Initial family assessment w/n 15 working days after ESI staffing.
- You must complete ongoing family assessment at least every 6 months until services terminate.
- Family assessment involves you & the family: joint effort to identify & analyze family strengths, contributing factors & underlying conditions that jeopardize child safety & maltreatment risk.

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Case Header Group Box

The Case header group box contains

- Case Name
- Assessment Date
- Status
 - Pending
 - Approved
 - Changes based on case approval
- Created by
- Purpose
 - Initial
 - Updated

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Participants Group Box

<p>The Participants tab: default tab of Family Assessment</p> <ul style="list-style-type: none">Lists active participants in Case	<p>Names: Pre-fills with names all case participants.</p> <ul style="list-style-type: none">Clicking any name takes you to Person Mgmt. screen	<p>DOB: Birth Date pre-fills from Person Management</p>	<p>Gender: Pre-fills from Person Management</p>
<p>Marital Status: Pre-fills from Person Management</p>	<p>Service Role: Pre-fills participant's Service Role from Maintain Case</p>	<p>Child/Adult: Each participant row has Child, Adult or Child/Adult hyperlink.</p> <ul style="list-style-type: none">Hyperlink launches Assessment pop-up page	

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Prior Intakes/Investigations

There are two group boxes on this tab:

- Prior Intakes
- Prior Investigations/Referrals

Displays the prior intakes & investigations/referrals for each participant in Family Assessment

Each record has **View** hyperlink

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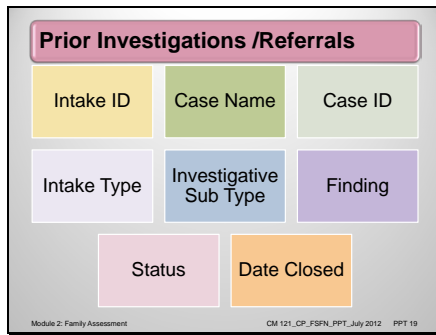
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Prior Intake Group Box

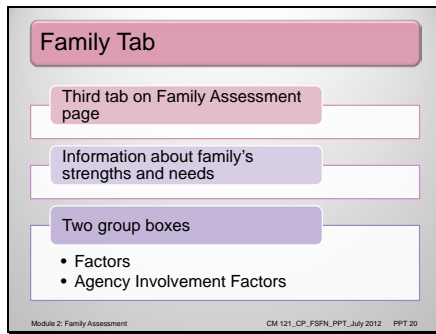
Date (Date the intake was received)	Intake Number	Intake Name
Intake Type	Screening Decision	Case ID
Finding (Overall Investigation Finding)	Investigative Sub Type	Worker Safety Concerns

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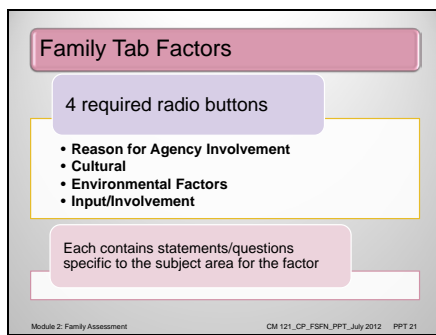
Slide 19



Slide 20



Slide 21



Slide 22

Safety Tab

- Addresses the imminent safety
- and future risk in family specific areas
- Two radio button factors on the **Safety** tab:
 - Safety**
 - Emerging Dangers**
- The **Safety Factors** group box
 - consists of two questions
 - Required narrative field
- Yes or No responses
 - required** for each question

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Header Case Group

Remains constant when tabs are selected.

- Name & service role are pre-filled
- Meets independent living criteria;
 - pre-filled if child is 13 or older & in licensed care
- Completed checkbox performs validations check when saving

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