Assessment FSFN Power Point Slides

Slide 1

Assessment FSFN

Slide 2

FSFN Case Notes

Objectives

• Create FSFN Case Notes.
• Learn how to edit and view notes.
• Print a Note or Note Report.

Slide 3

FSFN Case Notes

• Notes are completed on any case related activity
• MUST be entered in FSFN immediately but no later than 48 hours.
• Cannot be deleted once saved, but can be edited.
• Versioned History is available to review notes that have been edited.
Provider Notes can be completed on any Provider in the FSFN system. Provider Notes are commonly documented by Licensing staff, PIs, and CMs. Provider notes are used to document information re: specific providers:

- personal notes, narratives, and comments
- general provider related activities (meetings, phone calls, etc.)