



State of Florida  
Department of Children and Families

Charlie Crist  
Governor

George H. Sheldon  
Secretary

**DATE:** October 27, 2009

**TO:** Regional Directors

**THROUGH:** David L. Fairbanks, Assistant Secretary for Programs  
Peter Digre, Assistant Secretary for Operations *David L. Fairbanks*  
*Peter Digre*

**FROM:** Alan Abramowitz, State Director, Office of Family Safety *Alan Abramowitz*

**SUBJECT:** Required Action - 2008-2009 Foster Care Recruitment Plan Status  
Report Due November 15, 2009

**PURPOSE:** This memo is to request a status report on the foster care recruitment plans submitted by each lead agency in the summer of 2008.

**STATUS REPORT:** During the summer of 2008, all lead agencies submitted a recruitment plan based on the individual needs of the local system of care. A recruitment plan is a requirement of the federal MultiEthnic Placement Act. A standard template was provided and is attached for your information. The status information may be added to the lead agency's plan submitted last year or may be submitted on a separate document. The status report should include numerical information and/or narrative comments specific to the targets and/or strategies identified. Please send the status report to: [Gay\\_Frizzell@dcf.state.fl.us](mailto:Gay_Frizzell@dcf.state.fl.us).

**RECRUITMENT PROJECT UPDATE:** The Department has worked with Judith Wildfire, Data Consultant, on a new template that incorporates lessons learned from the recruitment project with Youth Law Center and Eckerd Family Foundation. Our plan is to use this template for the 2010 year. In addition, the template has been designed to incorporate data existing in Florida Safe Families Network. The Family Safety Program Office plans to request its completion by lead agencies when two things have been accomplished:

- 1) status report and results for the 2008-09 year have been received and analyzed, and
- 2) lead agency staff in the recruitment project with Youth Law Center and Eckerd Family Foundation have reviewed the tool and made suggestions for improvement.

**ACTION REQUIRED:** Please ensure that this memo is disseminated to each of the lead agencies and that they are aware that a status report is due November 15, 2009.

**CONTACT INFORMATION:** If you have questions or need more information, please contact Gay Frizzell at 850-921-3005 or email her at [Gay\\_Frizzell@dcf.state.fl.us](mailto:Gay_Frizzell@dcf.state.fl.us)

cc: Carole Shauffer, Youth Law Center  
Jane Soltis, Eckerd Family Foundation  
Contract Managers

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Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency