Residential Treatment Checklist (Regulation 4) – Outgoing From Florida to another state (Delinquency Request under Article VI)

☐ Sending State Transmittal form (1 copy)

☐ 100A – 1 copy
   - Section I
     - ☐ Completed showing sending agency or entity is responsible for planning for child and is financially responsible for child
   - Section II
     - ☐ Type of care requested, Residential Treatment Center
   - Legal Status
     - ☐ Sending Agency Custody
     - ☐ Court Jurisdiction Only
   - Section III
     - ☐ Signature of the sending agency/entity and date

☐ 100B – 1 copy (If the child has been placed without prior approval)
   - Section I
     - ☐ Demographic information is completed
   - Section II
     - ☐ Initial placement section is completed (including the date of child’s placement)
   - Section IV
     - ☐ Sending Agency/Entity signature/date

Packet Requirements (1 copy)
   - ☐ Letter of acceptance from the residential facility
   - ☐ Current court order [indicates the child is adjudicated delinquent and states that equivalent facilities are not available in the sending agency’s jurisdiction and that institutional care in the receiving state is in the best interest of the child and will not produce undue hardship (see Article VI)]
   - ☐ Current case history for the child [includes custodial and social history, chronology of court involvement, social dynamics and a description of any special needs of the child]
   - ☐ Service (case) plan [service or permanency plan and any supplements to that plan, if the child has been in care long enough for a permanency plan to be required]
   - ☐ Financial/Medical Plan form [may be a form or a detailed letter from sending agency/entity which describes their responsibility for payment of the cost of placement in the facility, the name and address of the person or entity that will be making payment and the person or entity that will otherwise be financially responsible for the child. Medical coverage will need to be arranged and confirmed between the sending agency and the residential facility prior to placement.]
   - ☐ Title IV-E eligibility verification
   - ☐ Placement disruption agreement