

Community-Based Care Fiscal Year 2008/2009 Performance Measure Methodology Document

1. **Safety Measure 1: Safety While Receiving In-Home Services.** The percentage of children receiving in-home services in a 12-month period who are not victims of reports of verified or indicated maltreatment during services shall be at least 95 percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. A child is “receiving in-home services” if the child has an active living arrangement and is not active in a removal episode. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. “Verified or indicated maltreatment” is a conclusion in a child protective investigation that resulted in documented findings of “Verified” or “Some Indication” for at least one maltreatment and includes both actual harm, resulting from abuse or neglect, and threatened harm, but does not include “special conditions.”
Algorithm	<p>This measure is a percent. The denominator is an unduplicated count of children receiving in-home services at least one day during the reporting period where the primary worker was an agent of the provider. The numerator is an unduplicated count of children in the denominator who had no reports with findings of “verified” or “some indicators” of maltreatment of the child where a) the report received date is during the report period and greater than the services begin date, b) the incident date is during the in-home service period where the primary worker was an agent of the provider.</p> <p>Annual performance is calculated as an unduplicated count of children who meet the criteria above, and it is not an unduplicated count of events. (i.e. annual reports will count each child only one time in the numerator and one time in the denominator, regardless of how many times the child may have been abused, or how many quarters the child was receiving services.)</p>
Data Sources	Abuse Hotline Counselors, DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter data directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the third month following the end of the quarter and runs quarterly reports. The lag allows 60 days for completion of the investigation of any report received and for entry of findings into FSFN for all alleged maltreatments.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

2. **Safety Measure 2: Safety in Out-of-Home Care.** The percentage of children served in out-of-home care in a 12 month period who are not victims of reports of verified maltreatment during services shall be at least 99.68 percent.

Methodology

<p>Definitions</p>	<p>A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Out-of-home care” means care provided during a removal episode, regardless of placement type or custodian, including those in licensed board-paid foster care and kinship (relative and non-relative) care. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason. “Verified” maltreatment is a conclusion in a child protective investigation that resulted in a documented finding of “Verified” for at least one maltreatment and includes both actual harm, resulting from abuse or neglect, and threatened harm, but does not include “special conditions.”</p>
<p>Algorithm</p>	<p>This measure is a percent. The denominator is an unduplicated count of children receiving out-of-home care services at least one day during the reporting period where the primary worker was an agent of the provider. The numerator is an unduplicated count of children in the denominator who had no reports with findings of “verified” maltreatment of the child where a) the report received date is during the report period and greater than the removal begin date, b) the incident date is during the removal episode, (c) the incident is during the period where the child’s primary worker was an agent of the provider; and (d) where the alleged perpetrator was the substitute caregiver (foster parent, group home provider, unlicensed relative or non-relative caregiver, etc.).</p> <p>Annual performance is calculated as an unduplicated count of children who meet the criteria above, and it is not an unduplicated count of events. (i.e. annual reports will count each child only one time in the numerator and one time in the denominator, regardless of how many times the child may have been abused while in out-of-home care, or how many quarters the child was in out-of-home care.)</p>
<p>Data Sources</p>	<p>Abuse Hotline Counselors, DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter data directly into the FSFN database.</p>
<p>Data Process</p>	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the third month following the end of the quarter and runs quarterly reports. The lag allows 60 days for completion of the investigation of any report received and for entry of findings into FSFN for all alleged maltreatments.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

3. **Safety Measure 3: Safety After Termination of Services.** The percentage of children who are not victims of reports of verified or indicated maltreatment within 6 months of termination of services shall be at least 95 percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Termination of services” means the date the child stopped receiving services, as documented by either ending of the living arrangement and/or discharge from all placements in FSFN. “Verified or Indicated Maltreatment” is a conclusion in a child protective investigation that resulted in documented findings of “Verified” or “Some Indication” for at least one maltreatment and includes both actual harm, resulting from abuse or neglect, and threatened harm, but does not include “special conditions.”
Algorithm	<p>This measure is a percent. The denominator includes all children whose services were terminated during the quarter six months prior to the report period where the child’s primary worker at termination was an agent of the provider. The numerator is the subset of children in the denominator who had no report with findings of “verified” or “some indicators” of maltreatment within 6 months of termination of services where a) the report received date and the incident date are within the six-month follow-up period.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
Data Sources	Abuse Hotline Counselors, DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter data directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the third month following the end of the quarter and runs quarterly reports. The lag allows 60 days for completion of the investigation of any report received and for entry of findings into FSFN for all alleged maltreatments.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

4. **Safety Measure 4: Missing Children.** The average daily rate of children missing from care per 100 children in-home and out-of-home care shall not exceed 1.

Methodology

<p>Definitions</p>	<p>A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. A child is “receiving in-home services” if the child is in an active case (after the case is open, before the case is closed, and during the reporting period) and is not in an active removal episode. “Out-of-home care” means care provided during a removal episode, regardless of placement type or custodian, including those in licensed board-paid foster care and kinship (relative and non-relative) care. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason. “Missing from care” is defined as any child that has an active Missing Child Report Form entered into the DCF Missing Child Tracking System.</p>
<p>Algorithm</p>	<p>This measure is a monthly average daily rate. The denominator is the average number of children age 0-17 receiving in-home and out-of-home care services, where the child’s primary worker was an agent of the provider. The numerator is the average number of children served by the provider that had an active and unresolved Missing Child Report Form in the DCF Missing Child Tracking System as of 11:59:59 PM for each day of the month that is under review. The resulting sum is multiplied by 100 to generate the average daily rate.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the 12 monthly reports produced during the state fiscal year divided by the sum of the denominators for each of the 12 monthly reports produced during the state fiscal year, expressed as a percent.</p>
<p>Data Sources</p>	<p>DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter case management data into the FSFN database. CBC case managers, designated entry specialists, or protective investigators enter Missing Child Report Forms into the DCF Missing Child Tracking System.</p>
<p>Data Process</p>	<p>DCF extracts data from the FSFN production database and produces monthly FSFN reports to use in the denominator. Daily counts of missing children are extracted from the DCF Missing Tracking Child System after the close of the eighth calendar day of the new month to use in the numerator. Monthly reports are posted to the DCF Performance Dashboard after the close of the sixth business day of each month.</p>

5. **Safety Measure 5: Percent of Children Seen Every 30 Days.** The percentage of children under supervision who were visited by the caseworker handling the case at least once every 30 days shall be at least 99.9 percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. Children required to be seen each month are all children under the supervision of the provider unless there is: a) an active alert in FSFN documenting that the child has absconded, run away, or been abducted; b) documentation in FSFN that the Court has ordered the department or provider to have no contact with the child; c) documentation in FSFN the child is out-of-state; or d) documentation in FSFN that the child is in long term licensed custody.
Algorithm	To calculate monthly performance you will have to add the number of children served each day of the month who were seen within the last 30 days by their caseworker and divide by the sum of children served each day of the month. The denominator is the sum of children receiving in-home and out-of-home care services each day of the month. (e.g. If a 100 children are served each day in September, then the denominator is 30 x 100, or 30,000) where the child’s courtesy worker was an agent of the provider. In the event the child does not have a courtesy worker assigned, then primary worker will be used. The numerator is the sum of children served each day of the month who had been seen within the last 30 days. Annual contract performance is calculated as the sum of the numerators for each of the 12 monthly reports produced during the state fiscal year divided by the sum of the denominators for each of the 12 monthly reports produced during the state fiscal year, expressed as a percent.
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) data directly into the FSFN database.
Data Process	DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report month and runs monthly reports. The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability. Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.

6. **Permanency Measure C1.1:** The percentage of children reunified who were reunified within 12 months of the latest removal shall be at least 75.2 percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Reunified” means the discharge of a child from out-of-home care with a discharge reason of either: (1) reunification with parent(s) or other primary caretaker(s), or (2) living with other relatives. Children discharged with a reason of “legal guardianship” are excluded, even if the legal guardian to whom the child is discharged is a relative.
Algorithm	<p>This measure is a percent. The denominator includes all children reunified during the reporting period who had been in care eight days or longer, where the child’s primary worker was an agent of the provider, using data for the most recent discharge date during the period. The numerator is the subset of children in the denominator whose discharge date is less than twelve months from removal date of the same removal episode.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p> <p>If a child has multiple reunifications after removals of eight days or longer during any quarter, only the last reunification will be used for calculating performance on this measure.</p>
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

7. **Permanency Measure C1.2:** The median length of stay for children reunified shall not exceed **5.4** months.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Reunified” means the discharge of a child from out-of-home care with a discharge reason of either: (1) reunification with parent(s) or other primary caretaker(s), or (2) living with other relatives. Children discharged with a reason of “legal guardianship” are excluded, even if the legal guardian to whom the child is discharged is a relative.
Algorithm	<p>This measure is calculated by (1) selecting all children reunified during the reporting period who had been in care eight days or longer, where the child’s primary worker was an agent of the provider, using data for the most recent discharge date during the period; (2) calculating the length of stay for each child in the set by subtracting the removal date from the discharge date; (3) rank ordering the data for each child by length of stay; and (4) selecting the length of stay for the middle child of the rank-ordered set as the median for the entire set. If there is an even number of children in the set, the median is the average of the lengths of stay for the two middle children in the rank-ordered set. The median length of stay is expressed in months.</p> <p>Annual contract performance is the average of the median length of stay from the four quarterly reports.</p>
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

8. **Permanency Measure C1.3:** The percentage of children entering out-of-home care who were reunified within 12 months of the latest removal shall be at least **48.4** percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Reunified” means the discharge of a child from out-of-home care with a discharge reason of either: (1) reunification with parent(s) or other primary caretaker(s), or (2) living with other relatives. Children discharged with a reason of “legal guardianship” are excluded, even if the legal guardian to whom the child is discharged is a relative.
Algorithm	<p>This measure is a percent. The denominator includes all children who entered out-of-home care during the same report period 12 months prior to the current report period (e.g. for report period 1/1/07 – 3/31/07 the cohort is children removed 1/1/06 – 3/31/06) and who remained in care eight days or longer, where the child’s primary worker was an agent of the provider at discharge or the first anniversary of the removal, whichever comes first. The numerator is the subset of children in the denominator who were reunified less than twelve months from removal date.</p> <p>If a child has multiple removals of eight days or longer during any quarter, only the first removal will be used for calculating performance on this measure.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

9. **Permanency Measure C1.4:** The percentage of children reunified who re-enter out-of-home care within 12 months shall not exceed 9.9 percent.

Methodology

<p>Definitions</p>	<p>A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Out-of-home care” means care provided during a removal episode, regardless of placement type or custodian, including those in licensed board-paid foster care and kinship (relative and non-relative) care. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason. “Reunified” means the discharge of a child from out-of-home care with a discharge reason of either: (1) reunification with parent(s) or other primary caretaker(s), or (2) living with other relatives. Children discharged with a reason of “legal guardianship” are excluded, even if the legal guardian to whom the child is discharged is a relative. “Re-enter” means a subsequent removal episode following reunification.</p>
<p>Algorithm</p>	<p>This measure is a percent. The denominator includes all children who were reunified during the same report period 12 months prior to the current report period (e.g. for report period 1/1/07 – 3/31/07 the cohort is children reunified 1/1/06 – 3/31/06) where the child’s primary worker was an agent of the provider. The numerator is the subset of children in the denominator who had a subsequent removal less than twelve months from the reunification date.</p> <p>If a child has multiple re-entries during any quarter, only the first re-entry will be used for calculating performance on this measure.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
<p>Data Sources</p>	<p>DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.</p>
<p>Data Process</p>	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

10. **Permanency Measure C2.1:** The percentage of children adopted who were adopted within 24 months of the latest removal shall be at least **36.6** percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Adopted” means the act of creating the legal relationship between parent and child where it did not exist, thereby declaring the child to be legally the child of the adoptive parents and their heir at law, and entitled to all the rights and privileges and subject to all the obligations of a child born to the adoptive parents in lawful wedlock.
Algorithm	<p>This measure is a percent. The denominator includes all children whose most recent episode ended during the reporting period with discharge reason of adoption, where the child’s Courtesy worker was an agent of the provider. If no Courtesy worker assigned at discharge, then assignment will be to the agency of the Primary Worker. The numerator is the subset of children in the denominator whose discharge date is less than 24 months from removal date of the same removal episode.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

11. **Permanency Measure C2.2:** The median length of stay for children adopted shall not exceed 27.3 months.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. . “Adopted” means the act of creating the legal relationship between parent and child where it did not exist, thereby declaring the child to be legally the child of the adoptive parents and their heir at law, and entitled to all the rights and privileges and subject to all the obligations of a child born to the adoptive parents in lawful wedlock.
Algorithm	This measure is calculated by (1) selecting all children adopted during the reporting period, using data for the most recent discharge date during the period, where the child’s primary worker was an agent of the provider; (2) calculating the length of stay for each child in the set by subtracting the removal date from the discharge date; (3) rank ordering the data for each child by length of stay; and (4) selecting the length of stay for the middle child of the rank-ordered set as the median for the entire set. If there is an even number of children in the set, the median is the average of the lengths of stay for the two middle children in the rank-ordered set. The median length of stay is expressed in months.
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

12. **Permanency Measure C2.3:** The percentage of children in out-of-home care 17 months or longer on July 1 whose adoptions were finalized by June 30 shall be at least 22.7 percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Adoptions were finalized” means the act of creating the legal relationship between parent and child where it did not exist, thereby declaring the child to be legally the child of the adoptive parents and their heir at law, and entitled to all the rights and privileges and subject to all the obligations of a child born to the adoptive parents in lawful wedlock.
Algorithm	This measure is a percent. The denominator includes all children with an active removal episode on July 1 with duration of 17 months or longer, where the child’s primary worker was an agent of the provider. The numerator is the subset of children in the denominator whose discharge date is not later than June 30 of the same state fiscal year and whose discharge reason is adoption.” Children who are discharged from foster care with a discharge reason of “Reunification”, “Live with Relative” or “Guardianship” by June 30 will be backed out of the denominator.
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report month and runs monthly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

13. **Permanency Measure C2.4:** This measure includes two semiannual cohorts:
- a. The percentage of children in out-of-home care 17 months or longer on July 1 who became legally free for adoption by December 31 shall be at least **10.9** percent;
 - b. The percentage of children in out-of-home care 17 months or longer on January 1 who became legally free for adoption by June 30 shall be at least **10.9** percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Legally free for adoption” means that the legal rights of both parents had been terminated.
Algorithm	<p>This measure is a percent. The denominator includes all children with an active removal episode on July 1/January 1, where (1) the episode’s duration was 17 months or longer on July 1/January 1, and (2) the child was not legally free for adoption on July 1/January 1, and (3) the child’s primary worker was an agent of the provider. The numerator is the subset of children in the denominator who had a TPR date for both parents not later than December 31/June 30 of the same state fiscal year.” Children who are discharged from foster care with a discharge reason of “Reunification,” “Live with Relative” or “Guardianship” by Dec 31/June 30 will be backed out of the denominator.</p> <p>Annual contract performance is calculated as the sum of the numerators for each 6 month period divided by the sum of the denominators for each six month period.</p>
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal and discharge dates and removal reasons) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report month and runs monthly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

14. **Permanency Measure C2.5:** The percentage of children who were legally free for adoption on July 1 whose adoptions were finalized by June 30 shall be at least 53.7 percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Legally free for adoption” means that the legal rights of both parents had been terminated. “Adoption was finalized” means the act of creating the legal relationship between parent and child where it did not exist, thereby declaring the child to be legally the child of the adoptive parents and their heir at law, and entitled to all the rights and privileges and subject to all the obligations of a child born to the adoptive parents in lawful wedlock.
Algorithm	This measure is a percent. The denominator includes all children who were legally free for adoption on July 1 of the state fiscal year, where the child’s primary worker was an agent of the provider. The numerator is the subset of children in the denominator whose discharge date was not later than June 30 of the same fiscal year and whose discharge reason was “finalized adoption.”
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report month and runs monthly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

15. **Permanency Measure C3.1:** The percentage of children in out-of-home care 24 months or longer on July 1 who achieved permanency prior to their 18th birthday and by June 30 shall be at least **29.1** percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Achieved permanency,” means that the child was placed in a permanent living arrangement, defined as reunification with parents or primary caretakers, living with other relatives, guardianship, or adoption. “Out-of-home care” means care provided during a removal episode. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason.
Algorithm	<p>This measure is a percent. The denominator includes all children with an active removal episode on July 1 of the current state fiscal year with a duration of 24 months or longer, where the child’s primary worker was an agent of the provider. The numerator is the subset of children in the denominator (1) whose discharge date is not later than June 30 of the same state fiscal year, (2) whose discharge date is not later than the child’s 18th birthday and (3) whose discharge reason is reunification with parents or primary caretakers, living with other relatives, guardianship, or adoption.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report month and runs monthly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

16. **Permanency Measure C3.2:** Of the children who were discharged from out-of-home care during the fiscal year and who were legally free for adoption at the time of discharge, the percentage that achieved permanency prior to their 18th birthday shall be at least 98.0 percent.

Methodology

<p>Definitions</p>	<p>A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Legally free for adoption” means that the legal rights of both parents had been terminated. “Achieved permanency,” means that the child was placed in a permanent living arrangement, defined as reunification with parents or primary caretakers, living with other relatives, guardianship, or adoption. “Out-of-home care” means care provided during a removal episode. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason.</p>
<p>Algorithm</p>	<p>This measure is a percent. The denominator includes all children with a discharge date during the current fiscal year who were legally free for adoption on the discharge date, where the child’s primary worker was an agent of the provider. The numerator is the subset of children in the denominator whose discharge date is no later than the child’s 18th birthday and whose discharge reason is reunification with parents or primary caretakers, living with other relatives, guardianship, or adoption.</p> <p>If a child has multiple discharges during any quarter, only the last discharge will be used for calculating performance on this measure.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
<p>Data Sources</p>	<p>DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.</p>
<p>Data Process</p>	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

17. **Permanency Measure C3.3:** Of the children who were discharged from out-of-home care during the fiscal year, due to either emancipation or reaching their 18th birthday while in out-of-home care, the percentage that had been in care 3 years or longer shall be no more than 37.5 percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Out-of-home care” means care provided during a removal episode. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason.
Algorithm	<p>This measure is a percent. The denominator includes all children with a discharge date during the current fiscal year, whose primary worker was an agent of the provider, and who either (1) reached their 18th birthday no later than the discharge date, or (2) had a discharge reason of emancipation. The numerator is the subset of children in the denominator whose discharge date is more than three years after the removal date of the same removal episode.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

18. **Permanency Measure C4.1:** The percentage of children in out-of-home care for at least eight days, but less than 12 months, who had two or fewer placement settings, shall be at least **86.0** percent.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Out-of-home care” means care provided during a removal episode. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason. "Placement setting" means a specific placement (e.g., individual shelter, foster home or group care facilities) during a removal episode.
Algorithm	<p>This measure is a percentage. The denominator includes all children in out-of-home care where the child’s primary worker was an agent of the provider, and who were in care: (1) at least one day during the reporting period (quarter, state fiscal year), and (2) at least eight days but less than 12 months in the most recent removal episode, as of the last day of the report period or the discharge date, if the child was discharged during the report period. If the child had primary workers from more than one lead agency during the reporting period, the most recent primary worker is used to determine the provider. The numerator is the subset of the denominator with no more than two placement settings.</p> <p>The following placements will not be counted when calculating performance on this measure:</p> <ol style="list-style-type: none"> 1) Initial placement in a hospital, 2) Initial placement in a detention facility, 3) Visitation with a sibling, relative or other caregiver, 4) Acute care hospitalization for medical or psychiatric treatment, 5) Respite care, 6) Day or summer camp, 7) Runaway, absconded or abducted episode, 8) Child has a change in placement type, but has not changed physical location. <p>Notes:1) All placements, regardless of the reason or length of time, must be documented in Florida Safe Families Network; 2) Once a child is in a removal episode for 8 or more consecutive days, placements are counted back to the removal date.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) and placement data directly into the FSFN database.
Data Process	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

19. **Permanency Measure C4.2:** The percentage of children in out-of-home care at least 12 months but less than 24 months who had two or fewer placement settings shall be at least **65.4** percent.

Methodology

<p>Definitions</p>	<p>A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Out-of-home care” means care provided during a removal episode. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason. "Placement setting" means a specific placement (e.g., individual shelter, foster home or group care facilities) during a removal episode.</p>
<p>Algorithm</p>	<p>This measure is a percentage. The denominator includes all children in out-of-home care where the child’s primary worker was an agent of the provider, and who were in care: (1) at least one day during the reporting period (quarter, state fiscal year), and (2) at least 12 months but less than 24 months in the most recent removal episode, as of the last day of the report period or the discharge date, if the child was discharged during the report period. If the child had primary workers from more than one lead agency during the reporting period, the most recent primary worker is used to determine the provider. The numerator is the subset of the denominator with no more than two placement settings.</p> <p>The following placements will not be counted when calculating performance on this measure:</p> <ol style="list-style-type: none"> 1) Initial placement in a hospital, 2) Initial placement in a detention facility, 3) Visitation with a sibling, relative or other caregiver, 4) Acute care hospitalization for medical or psychiatric treatment, 5) Respite care, 6) Day or summer camp, 7) Runaway, absconded or abducted episode, 8) Child has a change in placement type, but has not changed physical location. <p>Notes: 1) All placements, regardless of the reason or length of time, must be documented in Florida Safe Families Network; 2) Once a child is in a removal episode for 8 or more consecutive days, placements are counted back to the removal date.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
<p>Data Sources</p>	<p>DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) and placement data directly into the FSFN database.</p>
<p>Data Process</p>	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

20. **Permanency Measure C4.3:** The percentage of children in out-of-home care at least 24 months who had two or fewer placement settings shall be at least **41.8** percent.

Methodology

<p>Definitions</p>	<p>A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Out-of-home care” means care provided during a removal episode. A “removal episode” is the period that a child is removed from the child’s home, beginning with a removal date and ending with a discharge date. "Removal date" means the date a child is removed from the home. "Discharge date" means the date a child leaves out-of-home care, either by achieving permanency or other reason. "Placement setting" means a specific placement (e.g., individual shelter, foster home or group care facilities) during a removal episode.</p>
<p>Algorithm</p>	<p>This measure is a percentage. The denominator includes all children in out-of-home care where the child’s primary worker was an agent of the provider, and who were in care: (1) at least one day during the reporting period (quarter, state fiscal year), and (2) at least 24 months in the most recent removal episode, as of the last day of the report period or the discharge date, if the child was discharged during the report period. If the child had primary workers from more than one lead agency during the reporting period, the most recent primary worker is used to determine the provider. The numerator is the subset of the denominator with no more than two placement settings.</p> <p>The following placements will not be counted when calculating performance on this measure:</p> <ol style="list-style-type: none"> 1) Initial placement in a hospital, 2) Initial placement in a detention facility, 3) Visitation with a sibling, relative or other caregiver, 4) Acute care hospitalization for medical or psychiatric treatment, 5) Respite care, 6) Day or summer camp, 7) Runaway, absconded or abducted episode, 8) Child has a change in placement type, but has not changed physical location. <p>Notes: 1) All placements, regardless of the reason or length of time, must be documented in Florida Safe Families Network; 2) Once a child is in a removal episode for 8 or more consecutive days, placements are counted back to the removal date.</p> <p>Annual contract performance is calculated as the sum of the numerators for each of the quarterly reports produced during the state fiscal year divided by the sum of the denominators for each of the quarterly reports produced during the state fiscal year, expressed as a percent.</p>
<p>Data Sources</p>	<p>DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) and placement data directly into the FSFN database.</p>
<p>Data Process</p>	<p>DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report quarter and runs quarterly reports.</p> <p>The department is developing the programming to generate reports that provide performance data for this measure. The department’s contract manager can be contacted to determine status of reporting capability.</p> <p>Contract Enforcement: The provider shall not be held accountable to perform in accordance with this measure during any time period that the department can not produce performance data or reports related to the measure. Upon establishment of performance data reporting, the department shall initiate discussions with the provider relative to the baseline performance and future performance goals.</p>

21. **Permanency Measure 5: Number of Adoptions.** The number of children with finalized adoptions between July 1, 20__ and June 30, 20__ shall be at least ___.

Methodology

Definitions	A “child” is any unmarried person under the age of 18 years who has not been emancipated by order of the court. “Finalized adoption” means the legal relationship between parent and child where it did not exist, thereby declaring the child to be legally the child of the adoptive parents and their heir at law, and entitled to all the rights and privileges and subject to all the obligations of a child born to the adoptive parents in lawful wedlock.
Algorithm	This measure is a count of the number of children in FSFN with a discharge reason of adoption and a discharge date within the reporting period, where either (1) the child’s courtesy worker on the discharge date (if there was a courtesy worker on the discharge date) was an agent of the provider; otherwise (2) where the child’s primary worker on the discharge date was an agent of the provider. Annual contract performance is determined by performance on the cumulative state fiscal year performance report.
Data Sources	DCF and Sheriff’s Office Protective Investigators and CBC Case Managers enter removal data (including removal date, discharge date and discharge reason) data directly into the FSFN database.
Data Process	DCF extracts data from the FSFN production database after the eighth calendar day of the month following the end of the report month and runs monthly reports.