



**State of Florida  
Department of Children and Families**

**Charlie Crist**  
Governor

**Robert A. Butterworth**  
Secretary

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**DATE:** April 23, 2008  
**TO:** Regional Directors  
**THROUGH:** George Sheldon, Assistant Secretary for Operations  
David Fairbanks, Assistant Secretary for Programs  
*Patricia Badland*  
**FROM:** Patricia Badland, Director of Office of Family Safety  
**SUBJECT:** Training for Florida Administrative Code 65C-13

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*George Sheldon by [Signature]*  
*David Fairbanks*

**Purpose:** The purpose of this memo is to announce upcoming training hosted and sponsored by the Office of Family Safety. The training will address changes in Florida Administrative Code (FAC) 65C-13. Department, community based care and provider licensing specialists, supervisors, administrators and others that have an interest in the application of Rule Chapter 65C-13, FAC are encouraged to attend. Travel costs associated with attendance for Department and community based care participants will be paid for by the Family Safety Program Office.

The training will occur at the Florida Hotel and Conference Center (Florida Mall) in Orlando, Florida on the afternoon of May 8 and the morning of May 9, 2008. Attendance is required for both sessions. The agenda will follow at a later date.

**Background:** On April 6, 2008, Florida Administrative Code 65C-13 was adopted and published in the Florida Administrative Weekly. To ensure standardized use and interpretation of the changes to the rule, statewide training has been arranged.

**Action Required:** For hotel registration, please call the Florida Hotel and Conference Center at (407) 859-1500. A room block has been reserved for the DCF licensing meeting. Additionally, please contact Audrey Ressler at (850) 921-9333 to provide the names of those individuals who plan to attend no later than April 29, 2008.

**Contact Information:** If you require accommodations to participate in the event, please call Audrey Ressler at (850) 921-9333 within 7 days of the meeting. Thank you.

Attachment

cc: Circuit Administrators  
Community Based Care CEO's

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1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency