



State of Florida  
Department of Children and Families

Charlie Crist  
Governor

Robert A. Butterworth  
Secretary

---

**DATE:** October 31, 2007

**TO:** Regional Directors

**THROUGH:** George Sheldon, Assistant Secretary for Operations  
David Fairbanks, Assistant Secretary for Programs *David Fairbanks*

**FROM:** Patricia Badland, Director of Office of Family Safety *Patricia Badland* *George Sheldon*

**SUBJECT:** CBC lead agency contact: services to youth with disabilities

---

**PURPOSE:** This memorandum is to inform you of the CBC lead agency staff members who have been assigned to ensure that youth with disabilities receive the full array of Independent Living services, including services for transition from foster care at age 18, that they require. This is a result of the request of the September 27th 2007 communication from Pat Badland, attached, requesting each CBC Lead Agency to identify a contact person from their agency who will be responsible for ensuring the provision of services to youth with disabilities.

**ACTION REQUIRED:** Please forward to the appropriate person in your regions who manage coordination of services for these children.

**BACKGROUND:** Youth with disabilities are entitled to receive the full array of Independent Living services including services for transition from foster care at age 18. In some instances, the tools for assessment, planning, or service delivery may need to be modified to meet individualized needs.

A draft planning document, attached, has been provided the elements of which have been designed to conform with the requirements in s. 409.1451(3, 4), F. S. The need for a planning document was brought to our attention by child advocates who were concerned about the lack of services or lack of knowledge on the part of child welfare staff about the array of services for children with disabilities. The goal is to ensure clarity in determining who is responsible for handling each task specified in the attached plan.

The following authority is provided regarding the responsibility to provide services to youth with disabilities.

---

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

CBC Lead Agency Contact  
October 31, 2007  
Page 2

s.39.0016 (1)©, F. S.

s.39.407, (5), F. S.

s.409.1451 (3), F. S.

s.409.1451 (4), F. S.

65C-28.004 (7), Florida Administrative Code

65C-28.009 (1)(a), Florida Administrative Code

65C-28.009(7)(c), Florida Administrative Code

65C-31.005 (10), Florida Administrative Code

CBC Authority and Requirements Reference Guide -

[http://www.dcf.state.fl.us/cbc/docs/cbc\\_authority\\_requirements\\_07-01-07.pdf](http://www.dcf.state.fl.us/cbc/docs/cbc_authority_requirements_07-01-07.pdf)

**CONTACT INFORMATION:** If you have questions, please contact Frank Platt, Office of Family Safety, at [Frank\\_Platt@dcf.state.fl.us](mailto:Frank_Platt@dcf.state.fl.us), 850-922-2860.

Attachments

**CBC Lead Agency Contact Person for Ensuring the Provision of Services  
to Youth with Disabilities.**

<b>Name</b>	<b>Agency/Circuit</b>	<b>Address</b>	<b>Phone #</b>
Dot Turner	Circuit 1 CBC, FamiliesFirst Network, Lakeview Center.	Dot.Turner@bhcpns.org	(850) 453-7745
Dale East	Circuit 2, 14 Big Bend CBC	deast@discvillage.com	(850) 575-4388
Georgia William	Circuit 3, 8 Partnership for Strong Families	Georgia.williams@pfsf.org	(352) 393-2740 ext. 340
Nora Rowan	Circuit 4 Clay & Baker Kids	nrowan@cbkn.org	904-278-5644 X 2047
Eddie Encarnacion	Circuit 4 Nassau County Board	eddie.encarnacion@fssnf.org	904-421-5818
Eddie Encarnacion	Circuit 4 Family Support services of N. FL.	eddie.encarnacion@fssnf.org	904-421-5818
Shalonda McHenry-Simms	Circuit 5 Kids Central, Incorporated	Shalonda.McHenry@KidsCentralinc.org	352.873.6332 extension 3475
Jennifer Fehr	Circuit 6, 12, Sarasota YMCA North & South	jfehr@sarasota-ymca.org	941 . 809 . 4608
Kevin Roberts	Circuit 7 St. Johns Family Integrity Program	kdroberts@co.st-johns.fl.us	904-209-6133.
Deadra Martin	Circuit 9 FSMO	dmartin@fsmetroorlando.org	(407) 398-7975
John Strachan	Circuit 10 Heartland for Children	Jstrachan@heartlandforchildren.org	(863)519-8900 ext. 221
Tania Banens	Circuit 11, 15 Our Kids	banenst@ourkids.us	305-455-6000
Marcy DeSantis	Circuit 13 Hillsborough kids	Marcy.Desantis@hillsboroughkids.org	(813)225-1105, ext. 1002.
Toby Pina	Circuit 15 Child And Family Connections	tpina@cfcpsc.org	561-352-2370
Kristen Guerrise	Circuit 17 ChildNet	KGuerrise@ChildNet.us	(954) 414-6000
Keri Flynn	Circuit 18 CBC of Seminole	keri.flynn@cbcseminole.org	407-328-3801 or 407-333-8256
Toni Thayer	Circuit 18 CBC of Brevard	toni.thayer@cbcbrevard.org	321-752-3183
Janis Mullen	Circuit 19 United for Families	Janis.Mullen@UFF.us	
Melissa Bonner.	Circuit 20 Children's Network of Southwest Florida, LLC	<u><a href="mailto:MBONNER@childnetswfl.org">MBONNER@childnetswfl.org</a></u>	(239)226-1524