



# Child In Care Eligibility Review and Change Report Form

## SECTION ONE: Demographic Information

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
SSN: \_\_\_\_\_ FLORIDA Case Number: \_\_\_\_\_

**NOTE: Complete Either Section Two (Yearly Review) or Section Three (Change).**

## SECTION TWO: Yearly Review Information

Child's Current Allowable Medicaid Facility/Foster Parent Name and Residence Address: \_\_\_\_\_

Licensed home or allowable facility:  Yes  No  N/A |  
License Exp. Date: \_\_\_\_\_ Board Rate \_\_\_\_\_

If child was approved as Title IV-E eligible, does child remain Title IV-E eligible:  
 Yes  No  N/A |  
Does child have any income:  Yes  No If yes, Amount: \_\_\_\_\_ Type: \_\_\_\_\_

Is there a current adoption assistance agreement:  Yes  No  N/A  
Effective Date: \_\_\_\_\_

## SECTION THREE: Change Report Information; The following changes have occurred for this child:

New SSN Received: \_\_\_\_\_ Name Changed: \_\_\_\_\_

Income or Assets started/stopped:  Yes  No  
Date: \_\_\_\_\_ Amount: \_\_\_\_\_ Type: \_\_\_\_\_

Change in Address:  Yes  No  
New Address: \_\_\_\_\_

Facility \_\_\_\_\_ Foster/Adoptive Parent Name: \_\_\_\_\_  
Change in Board Rate:  Yes  No New Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Is there a court order containing a finding that reasonable efforts to finalize the permanency plan (REPP) within the first 12 months from the child's removal and every 12 months from the Latest REPP finding?  
Yes No VPA N/A Latest REPP Date: \_\_\_\_\_

During any month of the redetermination period, was the child receiving SSI? If Yes, Not Reimbursable during those months.  
Yes No SSI Begin Date: \_\_\_\_\_ SSI Termination Date: \_\_\_\_\_

Left the care of the Department:  Yes  No Reason: \_\_\_\_\_ Date: \_\_\_\_\_

**Comment [TAS1]:** When the action selected on the Initiate Action page is 'Initial', 'Redetermination', 'Change', 'Card Request' or 'Close', this template will be available to send to the CIC electronically. Current functionality will remain whereas the batch only transmits documents to FLORIDA that have been launched and saved in FSN BEFORE Submission to FLORIDA.

**Comment [KKB2]:** Child Name from the Eligibility Record

**Comment [KKB3]:** DOB from the Eligibility Record.

**Comment [KKB4]:** SSN associated to the Eligibility Record

**Comment [KKB5]:** Prefilled from the Medicaid Module

**Comment [TAS6]:** Section Two will be populated when the value of 'Redetermination' or 'Change' is selected from the Initiate Action page.

**Comment [KKB7]:** The name of the provider will display the name ent (... [1]

**Comment [KKB8]:** Question 8 (... [2]

**Comment [KKB9]:** This will b (... [3]

**Comment [TAS10]:** This field (... [4]

**Comment [KKB11]:** Current (... [5]

**Comment [KJ12]:** Asset and (... [6]

**Comment [KKB13]:** Question (... [7]

**Comment [TAS14]:** Section T (... [8]

**Comment [KJ15]:** Will popula (... [9]

**Comment [KKB16]:** This fie (... [10]

**Comment [KJ17]:** Ask Vam (... [11]

**Comment [KJ18]:** Will be pe (... [12]

**Comment [KKB19]:** For IV- (... [13]

**Comment [KKB20]:** For Ad (... [14]

**Formatted:** Not Highlight

**Comment [KKB21]:** This wi (... [15]

**Comment [KKB22]:** The Da (... [16]

**Comment [JLF23]:** Populate (... [17]

**Comment [JLF24]:** Populate (... [18]

**Comment [KJ25]:** Populated (... [19]

**Comment [KJ26]:** User Entered

**Comment [KJ27]:** Date of C (... [20]



## Child In Care Eligibility Review and Change Report Form

New Adoption Assistance Agreement Signed:  Yes  No  
*If yes: You must complete and attach a 2626A form as an application to allow an evaluation of Title IV-E Adoption Assistance and Medicaid.*

**Comment [KKB28]:** If the system has two Adoption Assistance Agreements for the Childs record the system will prefill this to Yes, if one only adoption assistance agreement is in the system this will be no.

Card Request/ Notification Address

**Comment [KJ29]:** Populated from Notification address on the FLORIDA Tab

### Comments:

**Comment [JLF30]:** Pre-fill with the comments from the Comments field on the Initiate Action page.

Print Name      Signature and Title of Person Completing Form      Date Signed

**Comment [KKB31]:** Pre-fill with the Users name that Submitting to FLORIDA

Address and Title of Organization/Agency

**Comment [KKB32]:** Date submitted to FLORIDA

**Comment [KKB33]:** Address of the unit the worker who completed the determination is associated to.

<b>Page 1: [1] Comment [KKB7]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
The name of the provider will display the name entered on the most recent placement and the address will display the address entered in the placement address fields on the Initiate Action page.		
<b>Page 1: [2] Comment [KKB8]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
Question 8- From the Redetermination tab. States if the facility is a licensed placement. (Licensed Status Column) Or if Redetermination is not completed populate from the Initial determination		
<b>Page 1: [3] Comment [KKB9]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
This will be prefilled from Question 8 on the Redetermination Tab. (Licensed End column) if redetermination not completed will populate from the Initial determination		
<b>Page 1: [4] Comment [TAS10]</b>	<b>Tamara A Swenson</b>	<b>7/18/2011 3:25:00 PM</b>
This field will be updated to display the board rate (rounding to nearest whole number) of the most recent approved Placement. For unpaid placements and In-Home services, a board rate will not display on this template. NOTE: The Administrative Fee, Supplemental Amount, and Exceptional Amounts will NOT be included in the board rate displayed in this template. For Out of Home Placements that have a frequency of Daily, the board rate that will be displayed on this template and input into the FLORIDA System will be equal to the daily rate x the number of days in the month the placement was approved. <b>If the Action selected is Redetermination and the 2626A is launched then the board rate field will not pre-fill from question 8 of the IV-E Redetermination. It will pre-fill with information from the Initial IV-E determination.</b>		
<b>Page 1: [5] Comment [KKB11]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
Current Eligibility Status in the Child Information Group box.		
<b>Page 1: [6] Comment [KJ12]</b>	<b>Kathryn Jenkins</b>	<b>7/18/2011 3:25:00 PM</b>
Asset and Employment based on the effective date of the Redetermination inserted		
<b>Page 1: [7] Comment [KKB13]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
Question 1F on the Adoption Eligibility Page		
<b>Page 1: [8] Comment [TAS14]</b>	<b>Tamara A Swenson</b>	<b>7/18/2011 3:25:00 PM</b>
Section Three will be populated when the value of 'Redetermination' or 'Change' is selected from the Initiate Action page.		
<b>Page 1: [9] Comment [KJ15]</b>	<b>kathryn.jenkins</b>	<b>7/18/2011 3:25:00 PM</b>
Will populate with SSN for the child		
<b>Page 1: [10] Comment [KKB16]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
This field will only be filled if an adoption has been finalized pull the new name from the Adoptive Name on the Child Information Group Box on the Adoption Eligibility Module. Otherwise this will be blank.		
<b>Page 1: [11] Comment [KJ17]</b>	<b>kathryn.jenkins</b>	<b>7/18/2011 3:25:00 PM</b>
Ask Vamsi – and does this need to be a table??		
<b>Page 1: [12] Comment [KJ18]</b>	<b>kathryn.jenkins</b>	<b>7/18/2011 3:25:00 PM</b>
Will be populated when the Update Demographics is selected from Initiate Action page and the name of the provider will display the name entered on the most recent placement and the address will display the address entered in the placement address fields on the Initiate Action page.		
<b>Page 1: [13] Comment [KKB19]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
For IV-E Foster Care this will be the CURRENT PLACEMENT		
<b>Page 1: [14] Comment [KKB20]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
For Adoption Cases this will be the Adoption Parents Name. (From the Service Module) - or the Provider Name		
<b>Page 1: [15] Comment [KKB21]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
This will list the new Board Rate for the new age group.		
<b>Page 1: [16] Comment [KKB22]</b>	<b>Kelly Boerner</b>	<b>7/18/2011 3:25:00 PM</b>
The Date the new board rate is effective for. (Birth date of age group Change.)		

<b>Page 1: [17] Comment [JLF23]</b>	<b>Joshua L Fuller</b>	<b>7/18/2011 3:25:00 PM</b>
Populated when Redetermination, Change and Card Request are the actions selected from Initiated Action page. This question will pre-fill from question question 3 of the most recent title IV-E Redetermination		
<b>Page 1: [18] Comment [JLF24]</b>	<b>Joshua L Fuller</b>	<b>7/18/2011 3:25:00 PM</b>
Populates when Redetermination, Change or Card Request is selected from the Initiate Action page. The question pre-fill with the answers from the question 6 of the most recent title IV-E Redetermination.		
<b>Page 1: [19] Comment [KJ25]</b>	<b>kathryn.jenkins</b>	<b>7/18/2011 3:25:00 PM</b>
Populated when 'Close' is selected as the Action on the Initiate Action Page.		
<b>Page 1: [20] Comment [KJ27]</b>	<b>kathryn.jenkins</b>	<b>7/18/2011 3:25:00 PM</b>
Date of Closure action		