

FSFN Page:	Case Notes
Tab Name:	N/A
Field Name:	Category
	Adult Investigation
	Case
	Case Reviews
	Child Investigation
	Commercial Sexual Exploitation of Child (CSEC)
	Federal Funding Reviews
	Independent Living
	Legal
	Out of County Services
	Special Conditions
	Substance Abuse Mental Health (SAMH)

FSFN Page:	Case Notes
Tab Name:	N/A
Field Name:	Type
	Category: Adult Investigation
	Commencement (Additional) (Only displays if Note is created from an Investigation)
	Commencement (Initial) (Only displays if Note is created from an Investigation)
	Field Visit
	Home Visit – Other Parent
	Home Visit – VA’s Current Residence
	Initial Face-to-Face (Only displays if Note is created from an Investigation)
	Note to File – General
	Office Visit
	Reviews – Supervisory Consult
	Telephone Contact



	Telephone Contact – Legal
	Category: Case
	Birth Verification
	Case Merge
	Case Split
	Contact CPT/SATP
	Court – Administrative
	Court – Judicial
	Field Visit – Other
	Field Visit – School/ Daycare
	Fingerprints Obtained
	Home Study
	Home Visit – Child’s Current Residence
	Home Visit – Other Parent
	Home Visit – Parent/CG Remove From
	HSn Conversion/ NA
	Missing child – Attempt to Locate
	Missing Child – Debriefing
	Modification of Placement Summary
	Note to File – General
	Note to File – Interstate Compact
	Note to File – Legal
	Office Visit
	Other
	Other Parent Home Assessment
	Photographs Obtained
	Reviews – Other
	Reviews – QA
	Reviews – Supervisory



	Service Provider Contact
	Supervisory Consult
	Telephone Contact
	Termination Summary
	Visitation – Other
	Visitation – Other Parent
	Visitation – Parent/CG Removed From
	Visitation – Relative
	Visitation – Sibling
	Category: Case Reviews
	Death Review
	QA – API Review
	QA – CBC Base Review
	QA – CBC Case Review
	QA – CPI Review
	QA – In Depth Review
	QA – Other
	QA – Side-by-Side Review
	QA – Special Review
	Category: Child Investigation
	Commencement (Additional) (Only displays if Note is created from an Investigation)
	Commencement (Initial) (Only displays if Note is created from an Investigation)
	E-Mail Contact
	Facsimile
	Field Visit
	Home Study
	Home Visit – Child’s Current Residence
	Home Visit – Other Parent
	Home Visit – Parent/ Caregiver



	Initial Face-to-Face (Only displays if Note is created from an Investigation)
	Missing Child – Attempt to Locate
	Missing Child – Debriefing
	Note to File – General
	Note to File – Interstate Compact
	Note to File – Legal
	Office Visit
	Other
	Reasonable Efforts to Locate Child
	Reviews – Other
	Telephone Contact
	Telephone Contact – Case Manager
	Telephone Contact – CPT
	Telephone Contact – Legal
	Category: Commercial Sexual Exploitation of Child (CSEC)
	CSEC – General
	CSEC – Law Enforcement Interview with Representation
	CSEC – Law Enforcement Interview without Representation
	Category: Federal Funding Reviews
	Auditor General – IV-E Foster Care
	Auditor General – IV-E Maintenance Adoption Subsidy
	Auditor General – Other
	CBC – IV-E Foster Care
	CBC – IV-E Maintenance Adoption Subsidy
	CBC – Other
	Federal – IV-E Foster Care
	Federal – IV-E Maintenance Adoption Subsidy
	Federal – Other
	State – IV-E Foster Care



	State – IV-E Maintenance Adoption Subsidy
	State – Other
	Category: Independent Living
	Academic Progress
	Academic Support
	Budget and Financial Management
	Career Preparation
	Employment Programs or Vocational Training
	Family Support and Healthy Marriage Education
	General
	Health Education and Risk Prevention
	Housing Education and Home Management Training
	Mentoring
	Post-Secondary Educational Support
	Category: Legal
	Court Hearing
	Other
	Staffing
	Category: Out of County Services
	Case Closure
	Case Management and/ or Supervision
	Case Plan Assistance
	Home Study
	Investigation
	Parent Assessment/ Reunification Home Study
	Status Report/ Additional Information
	Transfer of Jurisdiction
	Category: Special Conditions
	Commencement (Additional) (Only displays if Note is created from a Special Conditions Referral)



	Commencement (Initial) (Only displays if Note is created from a Special Conditions Referral)
	E-Mail Contact
	Facsimile
	Field Visit
	Home Study
	Home Visit – Child’s Current Residence
	Home Visit – Other Parent
	Home Visit – Parent/ Caregiver
	Initial Face-to-Face (Only displays if Note is created from a Special Conditions Referral)
	Missing Child – Attempt to Locate
	Missing Child – Debriefing
	Note to File – General
	Note to File – Interstate Compact
	Note to File – Legal
	Office Visit
	Other
	Reasonable Efforts to Locate Child
	Reviews – Other
	Reviews – Supervisory
	Telephone Contact
	Telephone Contact – Case Manager
	Telephone Contact – CPT
	Telephone Contact – Legal
	Category: Substance Abuse Mental Health (SAMH)
	Substance Abuse Mental Health (SAMH)



FSFN Page:	Case Notes
Tab Name:	N/A
Field Name:	Face-to-Face Contact
	Attempted
	Completed
	Not Attempted

FSFN Page:	Case Notes
Tab Name:	N/A
Field Name:	Reason Not Seen
	Absconded/Abducted
	Access Not Allowed
	Avoiding/Refusing Contact
	Deceased
	Family Moved
	Family Traveling
	Hospitalized
	Jailed
	Judge Issued a No Contact Order
	Long Term Licensed Custody
	Not at Home
	Not at School
	Out of Town/State
	Runaway
	Situation Resolved (special conditions only)
	Unable to Locate



FSFN Page:	Provider Note
Tab Name:	N/A
Field Name:	Category
	Adoption
	Correspondence
	Federal Funding Reviews
	Fiscal
	Licensing Reviews
	Out of Home
	Provider

FSFN Page:	Provider Note
Tab Name:	N/A
Field Name:	Type
	Category: Adoption
	Child Presentation
	Complaints
	E-mail
	Home Visit
	Licensing
	Office Visit
	Other
	Provider Matching
	Recruitment
	Supervisor
	Telephone Call
	Category: Correspondence
	Letter
	License Denial Letter



	License Hold Notice Letter
	License Letter CCA
	License Letter CPA
	License Renewal Letter
	License Revocation Letter
	Payment Questions
	Re-License Denial Letter
	Category: Federal Funding Reviews
	Auditor General - Other
	CBC – Other
	Federal – Other
	State - Other
	Category: Fiscal
	Forgery
	Other
	Overpayment
	Payment Question
	Placement
	Category: Licensing Reviews
	Death Review
	QA – CBC Base Review
	QA – CBC Licensing Review
	QA – Other
	QA – Special Review
	Category: Out of Home
	Child Behavior Management
	Complaints
	E-mail
	Foster Family Assessment



	Home Visit
	Inactive Duplicate Provider
	Licensing
	Office Visit
	Other
	Provider Matching
	Recruitment
	Relative/Non-Relative
	Shared Use Agreement
	Staffing
	Supervisor
	Supervisor/Worker Consultation
	Telephone Call
	Training
	Category: Provider
	Licensing/Relicensing Checklist

FSFN Page:	Case Note Search Criteria
Tab Name:	N/A
Field Name:	Categories
	Adult Investigation
	Case
	Case Reviews
	Child Investigation
	Commercial Sexual Exploitation of Child (CSEC)
	Federal Funding Reviews
	Independent Living
	Legal
	Out of County Services



	Post Adoption
	Special Conditions
	Substance Abuse Mental Health (SAMH)

FSFN Page:	Case Note Search Criteria
Tab Name:	N/A
Field Name:	Types
	Category: Adult Investigation
	Adult Investigation - Commencement (Additional)
	Adult Investigation - Commencement (Initial)
	Adult Investigation - Field Visit
	Adult Investigation - Home Visit – Other Parent
	Adult Investigation - Home Visit – VA’s Current Residence
	Adult Investigation - Initial Face-to-Face
	Adult Investigation - Note to File – General
	Adult Investigation - Office Visit
	Adult Investigation - Reviews – Supervisory Consult
	Adult Investigation - Staffing – Red Flag
	Adult Investigation - Staffing - Service
	Adult Investigation - Telephone Contact
	Adult Investigation - Telephone Contact – Legal
	Category: Case
	Case - Birth Verification
	Case - Case Merge
	Case - Case Split
	Case - Contact CPT/SATP
	Case - Court – Administrative
	Case - Court – Judicial
	Case - Field Visit – Other



	Case - Field Visit – School/ Daycare
	Case - Fingerprints Obtained
	Case - Home Study
	Case - Home Visit – Child’s Current Residence
	Case - Home Visit – Other Parent
	Case - Home Visit – Parent/CG Remove From
	Case - HSn Conversion/ NA
	Case - Missing child – Attempt to Locate
	Case - Missing Child – Debriefing
	Case - Modification of Placement Summary
	Case - Note to File – General
	Case - Note to File – Interstate Compact
	Case - Note to File – Legal
	Case - Office Visit
	Case - Other
	Case - Other Parent Home Assessment
	Case - Photographs Obtained
	Case - Reviews – Other
	Case - Reviews – QA
	Case - Reviews – Supervisory
	Case - Service Provider Contact
	Case - Six Month Family Assessment
	Case - Staffing - Case Transfer/ESI
	Case - Staffing – Independent Living
	Case - Staffing – Legal
	Case - Staffing – Multidisciplinary
	Case - Staffing – Other
	Case - Staffing - Permanency
	Case - Staffing – Red Flag



	Case - Staffing – Reunification
	Case - Staffing – Separated Sibling
	Case - Supervisory Consult
	Case - Telephone Contact
	Case - Termination Summary
	Case - Visitation – Other
	Case - Visitation – Other Parent
	Case - Visitation – Parent/CG Removed From
	Case - Visitation – Relative
	Case - Visitation – Sibling
	Category: Case Reviews
	Case Reviews - Death Review
	Case Reviews - QA – API Review
	Case Reviews - QA – CBC Base Review
	Case Reviews - QA – CBC Case Review
	Case Reviews - QA – CPI Review
	Case Reviews - QA – In Depth Review
	Case Reviews - QA – Other
	Case Reviews - QA – Side-by-Side Review
	Case Reviews - QA – Special Review
	Category: Child Investigation
	Child Investigation - Commencement (Additional)
	Child Investigation - Commencement (Initial)
	Child Investigation - E-Mail Contact
	Child Investigation - Facsimile
	Child Investigation - Field Visit
	Child Investigation - Home Study
	Child Investigation - Home Visit – Child’s Current Residence
	Child Investigation - Home Visit – Other Parent



	Child Investigation - Home Visit – Parent/ Caregiver
	Child Investigation - Initial Face-to-Face
	Child Investigation - Missing Child – Attempt to Locate
	Child Investigation - Missing Child – Debriefing
	Child Investigation - Note to File – General
	Child Investigation - Note to File – Interstate Compact
	Child Investigation - Note to File – Legal
	Child Investigation - Office Visit
	Child Investigation - Other
	Child Investigation - Reasonable Efforts to Locate Child
	Child Investigation - Reviews – Other
	Child Investigation - Reviews – Second Party
	Child Investigation - Reviews – Supervisory
	Child Investigation - Staffing - Case Transfer/ESI
	Child Investigation - Staffing – Legal
	Child Investigation - Staffing – Multidisciplinary
	Child Investigation - Staffing – Other
	Child Investigation - Staffing – Red Flag
	Child Investigation - Staffing – Reunification
	Child Investigation - Staffing – Supervisory
	Child Investigation - Telephone Contact
	Child Investigation - Telephone Contact – Case Manager
	Child Investigation - Telephone Contact – CPT
	Child Investigation - Telephone Contact – Legal
	Category: Commercial Sexual Exploitation of Child (CSEC)
	Commercial Sexual Exploitation of Child (CSEC) - CSEC – General
	Commercial Sexual Exploitation of Child (CSEC) - CSEC – Law Enforcement Interview with Representation
	Commercial Sexual Exploitation of Child (CSEC) - CSEC – Law Enforcement Interview without Representation



	Category: Federal Funding Reviews
	Federal Funding Reviews - Auditor General – IV-E Foster Care
	Federal Funding Reviews - Auditor General – IV-E Maintenance Adoption Subsidy
	Federal Funding Reviews - Auditor General – Other
	Federal Funding Reviews - CBC – IV-E Foster Care
	Federal Funding Reviews - CBC – IV-E Maintenance Adoption Subsidy
	Federal Funding Reviews - CBC – Other
	Federal Funding Reviews - Federal – IV-E Foster Care
	Federal Funding Reviews - Federal – IV-E Maintenance Adoption Subsidy
	Federal Funding Reviews - Federal – Other
	Federal Funding Reviews - State – IV-E Foster Care
	Federal Funding Reviews - State – IV-E Maintenance Adoption Subsidy
	Federal Funding Reviews - State – Other
	Category: Independent Living
	Independent Living - Academic Progress
	Independent Living - Academic Support
	Independent Living - Budget and Financial Management
	Independent Living - Career Preparation
	Independent Living - Employment Programs or Vocational Training
	Independent Living - Family Support and Healthy Marriage Education
	Independent Living - General
	Independent Living - Health Education and Risk Prevention
	Independent Living - Housing Education and Home Management Training
	Independent Living - Mentoring
	Independent Living - Post-Secondary Educational Support
	Independent Living - Staffing
	Category: Legal
	Legal - Court Hearing
	Legal - Other



	Legal - Staffing
	Category: Out of County Services
	Out of County Services - Case Closure
	Out of County Services - Case Management and/ or Supervision
	Out of County Services - Case Plan Assistance
	Out of County Services - Home Study
	Out of County Services - Investigation
	Out of County Services - Parent Assessment/ Reunification Home Study
	Out of County Services - Status Report/ Additional Information
	Out of County Services - Transfer of Jurisdiction
	Post Adoption
	Post Adoption – 1 Year Post Communication - Telephone
	Post Adoption – 1 Year Post Communication – Email
	Post Adoption – 1 Year Post Communication – Other Contact
	Post Adoption – Adoption Reunion Registry Inquiry
	Post Adoption – Adoption Subsidy Increase Request
	Post Adoption – Adoption Subsidy Issue
	Post Adoption – Adoption Tax Credit Inquiry
	Post Adoption – Birth Certificate Inquiry
	Post Adoption – Contact CPT/SATP
	Post Adoption – Court-Administrative
	Post Adoption – Court-DJJ
	Post Adoption – Court-Judicial
	Post Adoption – Email Contact
	Post Adoption – Field Visit-Other
	Post Adoption – Field Visit – School/Daycare
	Post Adoption – Home Visit-Child's Current Residence
	Post Adoption – Medicaid Inquiry
	Post Adoption – Medical Subsidy



	Post Adoption – Missing Child – Attempt to Locate
	Post Adoption – Not to File – General
	Post Adoption – Note to File – Interstate Compact
	Post Adoption – Office Visit
	Post Adoption – Open Investigation – Contact
	Post Adoption – Other
	Post Adoption – PESS Inquiry
	Post Adoption – Post Adoption Communication – Interstate Compact
	Post Adoption – Post Adoption Communication – OCS
	Post Adoption – Reviews – Other
	Post Adoption – Reviews - QA
	Post Adoption – Service Provider Contact
	Post Adoption – State Employee Adoption Benefits
	Post Adoption – Supervisory Consult
	Post Adoption – Telephone Contact
	Post Adoption – Tuition Waiver Inquiry
	Category: Special Conditions
	Special Conditions - Commencement (Additional)
	Special Conditions - Commencement (Initial)
	Special Conditions - E-Mail Contact
	Special Conditions - Facsimile
	Special Conditions - Field Visit
	Special Conditions - Home Study
	Special Conditions - Home Visit – Child’s Current Residence
	Special Conditions - Home Visit – Other Parent
	Special Conditions - Home Visit – Parent/ Caregiver
	Special Conditions - Initial Face-to-Face
	Special Conditions - Missing Child – Attempt to Locate
	Special Conditions - Missing Child – Debriefing



	Special Conditions - Note to File – General
	Special Conditions - Note to File – Interstate Compact
	Special Conditions - Note to File – Legal
	Special Conditions - Office Visit
	Special Conditions - Other
	Special Conditions - Reasonable Efforts to Locate Child
	Special Conditions - Reviews – Other
	Special Conditions - Reviews – Second Party
	Special Conditions - Reviews – Supervisory
	Special Conditions - Staffing - Case Transfer/ESI
	Special Conditions - Staffing – Legal
	Special Conditions - Staffing – Multidisciplinary
	Special Conditions - Staffing – Other
	Special Conditions - Staffing – Red Flag
	Special Conditions - Staffing – Reunification
	Special Conditions - Staffing – Supervisory
	Special Conditions - Telephone Contact
	Special Conditions - Telephone Contact – Case Manager
	Special Conditions - Telephone Contact – CPT
	Special Conditions - Telephone Contact – Legal
	Category: Substance Abuse Mental Health (SAMH)
	Substance Abuse Mental Health (SAMH) - Substance Abuse Mental Health (SAMH)

FSFN Page:	Provider Note Search Criteria
Tab Name:	N/A
Field Name:	Categories
	Adoption
	Correspondence



	Federal Funding Reviews
	Fiscal
	Kinship
	Licensing Reviews
	Out of Home
	Provider

FSFN Page:	Provider Note Search Criteria
Tab Name:	N/A
Field Name:	Types
	Category: Adoption
	Adoption - Child Presentation
	Adoption - Complaints
	Adoption - E-mail
	Adoption - Home Visit
	Adoption - Licensing
	Adoption - Office Visit
	Adoption - Other
	Adoption - Provider Matching
	Adoption - Recruitment
	Adoption - Supervisor
	Adoption - Telephone Call
	Category: Correspondence
	Correspondence - Letter
	Correspondence - License Denial Letter
	Correspondence - License Hold Notice Letter
	Correspondence - License Letter CCA
	Correspondence - License Letter CPA
	Correspondence - License Renewal Letter



	Correspondence - License Revocation Letter
	Correspondence - Payment Questions
	Correspondence - Re-License Denial Letter
	Category: Federal Funding Reviews
	Federal Funding Reviews - Auditor General - Other
	Federal Funding Reviews - CBC – Other
	Federal Funding Reviews - Federal – Other
	Federal Funding Reviews - State - Other
	Category: Fiscal
	Fiscal - Forgery
	Fiscal - Other
	Fiscal - Overpayment
	Fiscal - Payment Question
	Fiscal - Placement
	Category: Kinship
	Kinship - Appeal
	Category: Licensing Reviews
	Licensing Reviews - Death Review
	Licensing Reviews - QA – CBC Base Review
	Licensing Reviews - QA – CBC Licensing Review
	Licensing Reviews - QA – Other
	Licensing Reviews - QA – Special Review
	Category: Out of Home
	Out of Home - Child Behavior Management
	Out of Home - Complaints
	Out of Home - E-mail
	Out of Home - Foster Family Assessment
	Out of Home - Home Visit
	Out of Home - Inactive Duplicate Provider



	Out of Home - Licensing
	Out of Home - Office Visit
	Out of Home - Other
	Out of Home - Provider Matching
	Out of Home - Recruitment
	Out of Home - Relative/Non-Relative
	Out of Home - Shared Use Agreement
	Out of Home - Staffing
	Out of Home - Supervisor
	Out of Home - Supervisor/Worker Consultation
	Out of Home - Telephone Call
	Out of Home - Training
	Category: Provider
	Provider - Licensing/Relicensing Checklist

