

SM10d: Family Support

May 12, 2017



Change History

Release #	CR# or Incident #	Change Description	Designer	Section Modified
R2c25	CR348	Renamed Prevention to Family Support, removed requirement to document risk factors, allows creation of page for any child, removed ineligibility for Family Support when findings are documented, added Family Support in Assignment Responsibility	FSFN BA team	1.1, 1.2, 1.3, 1.4
10/23/2015		Updates resulting from Supported Platforms review	Ibrahim Allison	Throughout
10/30/2015		Supported Platforms peer review	Robert Thornton	Throughout
02/11/2016		Final Review Supported Platforms	Regina Richardson	Entire Document



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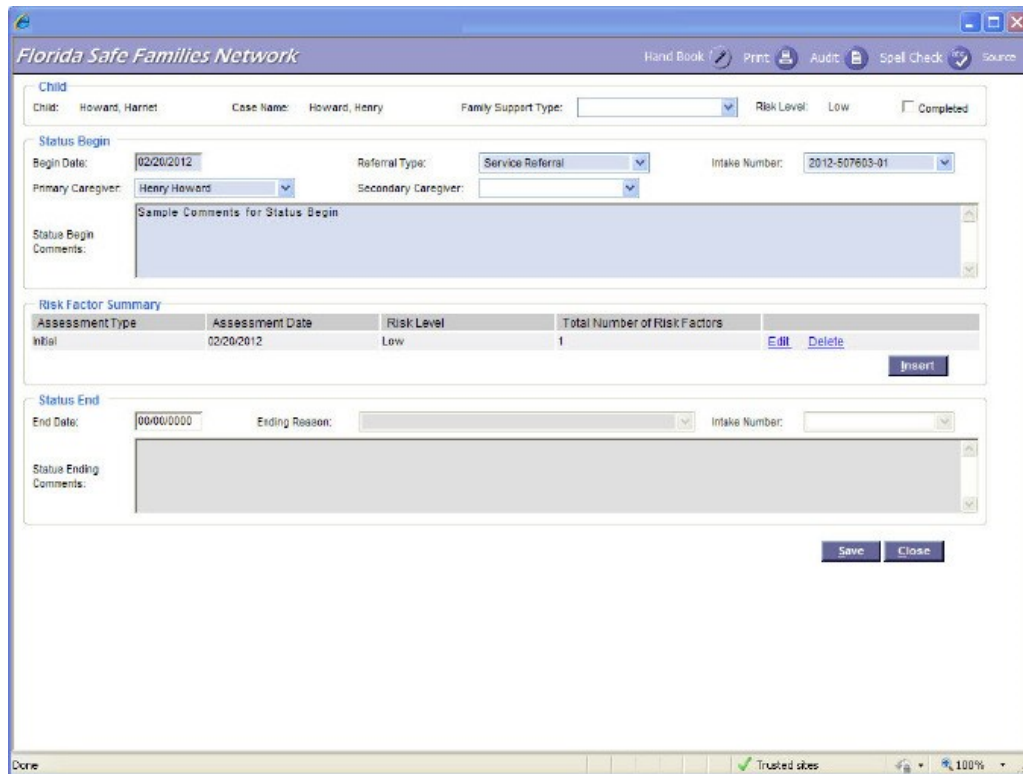
1.1. Introduction

The statewide automated child welfare information system (SACWIS), known as the Florida Safe Families Network (FSFN), was developed to have one statewide, uniform method of creating an electronic child welfare record that would capture all investigations conducted and any services received. The Family Support functionality enhances this goal by supporting a business process of recording all child welfare services in the child’s record in FSFN. The page and Risk Factors pop up page allows workers to document their assessment of risk and preventive services offered for cases not requiring traditional case management services.

When initially created, the Family Support page documents the concerns observed by workers and optionally records specific items contributing to the child’s risk. Throughout the time frame of a child’s Family Support workers can manage the progress by documenting updated assessments on the Risk Factors pop up page, maintaining a history of all assessments. The Family Support page can be completed and a “Closure” Risk Factors pop up page created to show the final status of the risk factors.

1.2. Pages

1.2.1. Page – Family Support



Child
Child: Howard, Harnet Case Name: Howard, Henry Family Support Type: Risk Level: Low Completed

Status Begin
Begin Date: 02/20/2012 Referral Type: Service Referral Intake Number: 2012-507603-01
Primary Caregiver: Henry Howard Secondary Caregiver:
Status Begin Comments: Sample Comments for Status Begin

Assessment Type	Assessment Date	Risk Level	Total Number of Risk Factors	
Initial	02/20/2012	Low	1	Edit Delete

Status End
End Date: 00/00/0000 Ending Reason: Intake Number:
Status Ending Comments:

Save Close

1.2.1.1. Page Overview

The Family Support page is used to document information regarding children considered to be “at risk” of abuse or neglect. A Family Support page is associated with a single Person ID but associated at the Case Level. There can only be one Family Support page per Person ID and the system will validate this across the system when the Family Support page is created. Once created, the Family Support page is viewable only from the FSFN case within which it was created.

The Family Support page is launched by selecting Create>Case Work, selecting Family Support from the Placement/Services dropdown list, and then choosing the family case and the participant that the user wishes to document the Family Support for. The page can also be created and maintained through Create>Financial Work and selecting either Create Family Support or Maintain Family Support from the Placement/Services drop down list. This path enables a person search to select the participant/case associated with the Family Support.

1.2.1.2. Page Information

The Family Support page contains four group boxes labeled, "Child," "Status Begin," "Risk Factor Summary" and "Status End." The Child and Case Name fields in the Child group box



pre-fill based upon the information selected in the Create Case Work or Create Financial Work pages when the Family Support record is created. The Risk Level field populates with the most recent Risk Level derived from the Risk Factors pop-up page. The user documents the associated Begin and End Dates, Referral Type and any other applicable information. The Risk Factors pop-up page is launched from the Insert button within the Status Begin group box and allows the user to select risks determined through their Assessment.

Group box		Child
Fields	Child:	The first and last name of the child whose Family Support Status is being documented; system derived from the Create Case Work page or from the Person Search initiated through the Create Financial Work page; not user modifiable.
	Case Name:	Name of the Case associated with the person identified in the Child field; system derived from the Create Case Work page; or from the Person Search initiated through the Create Financial Work page; not user modifiable.
	Family Support Type:	Type of Family Support. Field is not required; values are "Prevention", "Diversion", and "Other."
	Risk Level:	Risk level selected on Risk Factors pop-up page with most recent Assessment date; system derived from the Risk Factors pop-up page; not user modifiable.
	Completed:	User selected checkbox; defaults to unchecked.
Group box		Status Begin
Fields	Begin Date:	Date at which the Family Support Status began; user entered date and time fields; will accept current date or past dates; will not accept future dates; required.
	Referral Type:	User selected drop down list; required; contains the following reference values: <ul style="list-style-type: none"> a. Caregiver Unavailable b. Child on Child Sexual Abuse c. Foster Care Referral d. Investigations e. Parent In Need of Assistance f. Service Referral
	Intake Number:	User selected drop down list; dropdown will enable upon selection of a Referral Type; displays Intake Numbers for all Intakes within the Case that match the Referral Type selected; if the current Case was the result of Split Case functionality, the Intake Number dropdown will also contain the Intake Numbers for all Intakes tied to the Case from which the current Case was split that match the Referral Type selected; required.



	Primary Caregiver:	Identification of the primary caregiver of the child named in the Child field in the page header; user selected dropdown list; displays names of all active case participants; required.
	Secondary Caregiver:	Identification of the secondary caregiver of the child named in the Child field in the page header; user-selected dropdown list; displays names of all active case participants; cannot be a duplicate value of Primary Caregiver; enabled; not required.
	Status Begin Comments:	User entered text field; 32,000 character limit; required.
Group box	Risk Factor Summary	
Fields	Assessment Type:	Displays assessment type selected on the Risk Factors Pop-up Page; retrieved from the Risk Factors table in create and maintain modes; system derived; not user modifiable; disabled.
	Assessment Date:	Displays assessment date documented on the Risk Factors Pop-up Page; retrieved from the Risk Factors table in create and maintain modes; system derived; not user modifiable; disabled.
	Risk level:	Displays risk level documented on the Risk Factors Pop-up Page; retrieved from the Risk Factors table in create and maintain modes; system derived; not user modifiable; disabled.
	Number of Risk Factors:	Calculated field; displays total number of checkboxes selected on the Risk Factors Pop-up Page; retrieved from the Risk Factors table in create and maintain modes; system derived; not user modifiable; disabled.
	Blank Header Column:	Displays either a View or Edit hyperlink based on background processing identified below.
	Blank Header Column:	Displays a Delete hyperlink based on background processing identified below.
Buttons	Insert	Launches the Risk Factors pop-up page.
Group box	Status End	
Fields	End Date:	Date at which the Family Support Status ended; user entered date field; will accept current date or past dates, but must be later than the Begin Date and later than the most recent Assessment Date; conditionally enabled, but not required, once a Begin Date is entered and successfully saved.

	Ending Reason:	User selected drop down list; conditionally enabled and required once an End Date is documented; when the Referral Type is Service Referral, the value of Referral Investigation Closed with Findings Other Than No Indicators will not be available for selection; contains the following reference values: <ul style="list-style-type: none"> • Child Death • Child Relocated • Court Obtained Jurisdiction • Family Fled • Family No Longer Cooperative • Family Requests Services Closed • Made in Error • New Investigation Received • Non-Judicial In Home • Other • Parent/Caregiver Death • Service Provision Completed • Service Provision Partially Completed • Services Refused by Family
	Intake Number:	User selected drop down list; conditionally enabled and required upon selection of the Ending Reason “New Investigation Received” and displays the Intake Numbers of all Child Abuse and Special Conditions Intakes received after the Begin Date and linked to an Investigation/Referral within the Case. If the current Case was the result of Split Case functionality, the Intake Number dropdown will include the Intake Numbers for all Child Abuse and Special Conditions Intakes received after the Begin Date and linked to an Investigation/Referral within the Case from which the current Case was split.
	Status Ending Comments:	User entered text field; 32,000 character limit; Conditionally enabled and required if End Date is documented.
Buttons	Save	Standard Save processing.
	Close	Standard Close processing.

1.2.1.3. Background Processing

- The Family Support page is created at the person level and only one “open” Family Support page can exist per Person ID across the FSFN system at any point in time.

The Family Support page will function like the Living Arrangement and Out of Home Placement pages whereby it is tied to the person, but at the Case Level. Therefore, it can only be viewed from the FSFN Case within which it was originally created.

- When selecting Create or Maintain Family Support from the Create Financial Work, the system will launch the Family Support page and a Search hyperlink will be displayed to the right of the Child field. Upon selecting the Search hyperlink the Person Search page will be displayed. Upon drilling down on the applicable Person icon > then drilling down on the main Case Folder icon, each Case will be displayed with an associated radio button.
- Placement Request page
 - Once the Placement Request page is created the user indicates matches between each child and a Provider. Once the matches are inserted the user indicates which matches are accepted. Upon saving the Placement Request page after accepting a match, a Reserve, Place and Delete hyperlink are displayed. Upon selecting the Place hyperlink the Out of Home Placement page is displayed.
 - An edit will exist such that if the user selects the Place hyperlink for a child who has an open Family Support page, the following error message will be displayed: “An Out of Home Placement cannot be created because there is an open Family Support page. <Close>
- If, at the time that the user attempts to create a Family Support page from the Create Case Work page, the child for which the Family Support page is being created is currently placed in an Out of Home Placement, has an open Living Arrangement, has a pending Private Adoption or has an open Family Support page with a Begin Date and Time but no End Date and Time, an edit message is displayed stating, "This child is currently placed in an Out of Home Placement, Living Arrangement, has a “Pending” Private Adoption or has a documented Family Support status. Would you like to continue to document a Historical Family Support Status?” <Yes><No>. Select "Yes" to continue or "No" to cancel.
 - The same above statement is true for Create Financial Work; however, the edit message will be displayed at a different point in time. The work flow is as follows: Create Financial Work page > select Create Family Support > click Continue > click the Search hyperlink on the Family Support page next to Child field > Enter Person Search criteria and click the Search button > drill down on Person icon > select radio button for applicable FSFN Case > click the Continue button and the edit message will display stating the following: “This child is currently placed in an Out of Home Placement, Living Arrangement has a “Pending” Private Adoption or has a documented Family Support status. Would you like to continue to document a Historical Family Support status?” <Yes><No>. Select "Yes" to continue or "No" to cancel.
 - Upon indicating, from either method, that s/he would like to create a Historical Family Support Status, the Family Support page is displayed. As with Living Arrangement, the End Date is enabled but not required once the Begin Date is entered and saved. However, because it is a historical record being entered, if

only a Begin Date is entered and the user attempts to save the Family Support page an error message will be displayed indicating that the dates cannot overlap and the End Date will become enabled. The user is then able to enter the applicable End Date and all other edits outlined below regarding the Family Support page will apply.

- If there is an “open” Family Support record (one where the Complete checkbox is not selected and it is saved) and the user attempts to create an OHP record, upon selecting the Create button on the Create Case Work page the following error message will be displayed:
 - An Out of Home Placement cannot be created because there is an open FamilySupport page. <Close>
 - This also applies in the event the user is attempting to create the OHP record via the Financial Work page. When the user selects the applicable participant on the Search page and clicks the Continue button, the error message will be displayed.
- If there is not an open Family Support page and the user is creating an OHP, upon attempting to save the OHP record the system will check to see if the Removal Begin Date and/or Placement Begin Date overlaps with a Family Support page. If the Removal Begin Date and/or Placement Begin Date is equal to or greater than the Family Support Begin Date but less than the Family Support End Date, the following error message will be displayed:
 - The Out of Home Placement cannot overlap an existing Family Support Status for the child. <Close>
 - If the user needs to document an OHP record that begins and ends on the same day and that date is equal to the Family Support Begin Date, s/he must insert the historical OHP record through Placement Correction. This is because an OHP record is created and ended in two separate processes. The OHP record must first be created and approved before it can be ended, thus an open OHP record would exist and would overlap with the Family Support page since the system wouldn’t know what Date and Time the user intended to input for the End Date and Time.
- When creating an OHP, Living Arrangement, Private Adoption, Prevention, editing an existing OHP through Placement Correction or inserting a historical OHP through Placement Correction, the system validates that there isn’t an existing “open” Family Support page.
 - When checking to see if there is an existing “open” Family Support page, regardless if the Family Support page has an End Date and Time documented, if the “Complete” checkbox is not selected then the Family Support page is still considered “open” and the system should throw the applicable error message.

- This also applies in the event the user is attempting to create the OHP record via the Financial Work page. When the user selects the applicable participant on the Search page and clicks the Continue button, the error message will be displayed.
- For Placement Correction, if the user is editing an existing OHP record and updates the Removal Begin Date, Placement Begin Date or Removal/Placement End Date and the resulting dates overlap with the existing “open” Family Support page, the following error message should be displayed:
 - The Out of Home Placement cannot overlap an existing Family Support Status for the child. <Close>
 - Please note that the Removal/Placement End Date can be equal to the Family Support Begin Date.
- For Placement Correction, if the user is inserting a historical OHP, if the user enters a Removal and/or Placement Begin Date that is after the Family Support End Date, BUT the Complete checkbox is not selected on the Family Support page, it is as if the End Date does not exist and the Family Support is still “open.” The following error message should be displayed:
 - The Out of Home Placement cannot overlap an existing Family Support Status for the child. <Close>
- When creating historical Living Arrangements or historical Family Support statuses, the following error messages should be displayed, whichever is applicable:
 - The Living Arrangement cannot overlap an existing Family Support Status for the child. <Close>
 - The Family Support Status cannot overlap an existing Family Support Status for the child. <Close>
 - Please note that these messages will only be displayed in the event the dates overlap. When creating historical Living Arrangements or Family Support Statuses the user is required to enter both Begin and End Dates. Therefore, the Begin and End Dates could potentially not overlap an existing piece of work and the user would be able to successfully save the historical piece of work.
- When creating an Out of Home Placement, the following error message should be displayed:
 - The Out of Home Placement cannot be created because there is an open Family Support page. <Close>

- When creating a Private Adoption page, the following error message should be displayed:
 - The Private Adoption cannot be created because there is an open Family Support page. <Close>
- The Family Support Status End Date cannot be earlier than the Family Support Begin Date.
- The Family Support Status End Date cannot be earlier than the most recent Assessment Date.
- If “Made in Error” is selected from the Ending Reason dropdown within the Family Support Status End group box, upon checking the Completed checkbox and successfully saving the Family Support page, the Status End Date will be made equal to the Status Begin Date and will be treated as if it was never created upon creating a new Out of Home Placement, Living Arrangement, Private Adoption or Family Support page for purposes of overlapping dates. If a Family Support page is completed with an Ending Reason of “Made in Error” it will only be displayed on the Desktop Outliner if the “Date Restricted” checkbox is NOT selected.
 - This also applies to the Search page – Case tab
- Risk Factor Summary group box is sorted based on the Assessment Date, oldest to newest.
 - When multiple Risk Factor records are inserted on the Family Support page with the same Assessment Date the system will look at the system date and time stamp to determine which was most recently inserted.
 - The Edit and Delete hyperlinks will be displayed with the most recently inserted Risk Factor record and the other Risk Factor records will display a View hyperlink.

1.2.1.4. Save Processing

- Save Processing is initiated by clicking on the Save command button. Save processing is also initiated when selecting the Close button, and then answering ‘Yes’ when the system asks the user if s/he would like to ‘Save changes before closing the page.’
 - Once the Family Support page is successfully saved for the first time the user can click the Edit hyperlink to launch the associated Risk Factors page in Edit mode or click the Delete hyperlink to delete the associated Risk Factors page.
 - Each time a Risk Factor record is inserted, the most recent Risk Factor will have an associated Edit and Delete hyperlink. All other Risk Factor records will have a View hyperlink.
 - When the most recent Risk Factor record is deleted, the remaining most recent record will update from a View hyperlink to an Edit and Delete hyperlink.

- Upon inserting additional Risk Factor records if there are unsaved changes on the Family Support page and the user clicks the Insert button a validation message will be displayed indicating that the page must first be saved.
- Once the Family Support page has been successfully saved for the first time, each time the user creates a new Risk Factor record the data will be saved to the database once the user clicks the Continue button on the Risk Factors popup page. Therefore, when the user clicks Continue and returns to the Family Support page the Save button will not be enabled and the user can click the Edit or Delete hyperlinks to modify or delete the Risk Factor record.
- Perform a check to see if the Family Support Status Begin Date falls between the Begin Date and the End Date of another Family Support Status for the child. If so, display the following error message, "The Family Support Status cannot overlap an existing Family Support Status for the child."
- Perform a check to see if the Family Support Status End Date falls between the Begin Date and the End Date of another Family Support Status for the child. If so, display the following error message, "The Family Support Status cannot overlap an existing Family Support Status for the child."
- Perform a check to see if the Family Support Status Begin Date falls between the Begin Date and Time and the End Date and Time of any Out of Home Placements for the child. If so, display the following error message, "The Family Support Status cannot overlap an existing Out of Home Placement for the child."
 - As the Family Support Status Begin will not document a begin time, the system should allow a Family Support Status Begin Date to equal the End Date of an Out of Home Placement.
 - Likewise, the system should allow a Family Support Status End Date to equal the Begin Date of an Out of Home Placement.
- Perform a check to see if the Family Support Status Begin Date falls between the Begin Date and the End Date of a Living Arrangement for the child. If so, display the following error message, "The Family Support Status cannot overlap an existing Living Arrangement for the child."
 - As the Family Support Status Begin will not document a begin time, the system should allow a Family Support Status Begin Date to equal the End Date of an Out of Home Placement.
 - Likewise, the system should allow a Family Support Status End Date to equal the Begin Date of a Living Arrangement.
- Upon selecting the Save button after selecting the Completed checkbox, a validation message will be displayed that states the following: Selecting the Completed

checkbox and saving the page will freeze the Family Support page. Do you wish to continue? <Yes><No>.

- Selecting “Yes” will process the save and upon successfully saving the Family Support page it will become disabled and frozen in its entirety.
- Selecting “No” will stop the system from processing the save and will return the user to the Family Support page. The Family Support page will remain user modifiable and save not processed.
- If a Family Support page has been completed, and a user with the appropriate security subsequently accesses the Family Support page and de-selects the “Complete” checkbox and attempts to save the Family Support page, the system needs to validate that the Family Support Begin and End Dates do not overlap with any other pieces of work.
 - Please note that by de-selecting the “Complete” checkbox the Family Support page is now in an “open” status. Meaning, it is as if the End Date does not exist. Therefore, if any pieces of work were created with dates that are equal to or later than the Family Support page End Date the user should either get the overlapping dates error message and not be able to save the page OR get the message that a Pending “XXXX page” exists, whichever message is applicable.
 - If there weren’t any other pieces of work created with dates that are equal to or later than the Family Support page End Date (Family Support page is most recent), the system still needs to run the edits in the event the user modified the Family Support Begin or End Dates and could now potentially overlap another piece of work.
 - The pieces of work that could potentially overlap are as follows:
 - Family Support Status
 - Out of Home Placement
 - Living Arrangement
 - Please note that the Private Adoption page doesn’t have a date range, so the only edits that are run relative to the Private Adoption page are that a “Pending” Private Adoption page exists when trying to create a Family Support page OR a “Pending” Private Adoption page exists when attempting to de-select the Complete checkbox on the Family Support page, as indicated in 5a above.

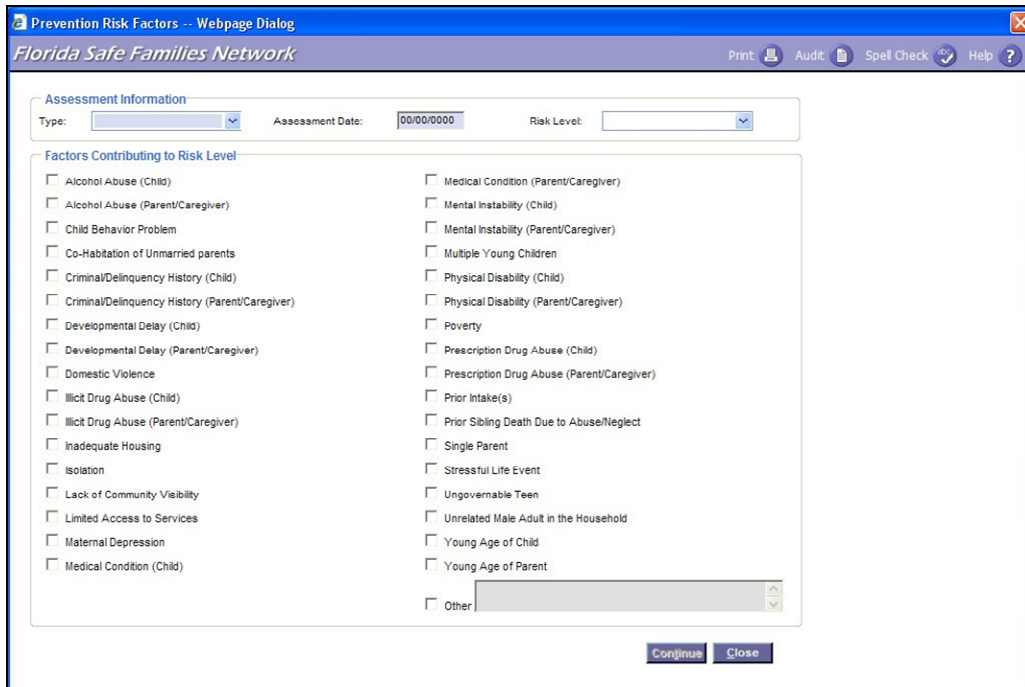
1.2.1.5. CRUD Matrix

Table Name	Create	Read	Update	Delete
CASE		X		
PERSON		X		



CODE_DESC_LRG		X		
PREVENTION	X	X	X	
CODE_DECODE		X		
ACCESS_REPORT		X		
INVESTIGATION		X		
CASE_PART		X		
PREVENTION_RISK_FACTORS		X		X
EPISODE		X		
LIVING_ARRANGMENT		X		
PRIVATE_ADOPTION		X		
PROVIDER_ORG		X		

1.2.2. Pop up Page – Risk Factors



1.2.2.1. Page Overview

The Risk Factors pop-up page documents the factors contributing to the child’s risk level. Based on their evaluation, the worker will enter the Type, Assessment Date, Risk Level and incremental factors leading to the decision. When the Continue button is selected, the Assessment Type, Assessment Date, Risk level and the numeric total of Risk Factors selected will display in the Risk Factor Summary group box on the Family Support page.

1.2.2.2. Page Information

Group box	Assessment Information	
Field	Type:	User selected drop down list; required; contains the following reference values: Initial, Update, and Closure.
	Assessment Date:	User entered date; will accept current date or past date; will not accept future dates; required.
	Risk Level:	User selected drop down list; not required, contains the following reference values: Low, Moderate, High, and Very High.
Group box	Factors Contributing to Risk	



Fields	Alcohol Abuse (Child):	User selected checkboxes which can be multi- selected.
	Alcohol Abuse (Parent/Caregiver):	User selected checkboxes which can be multi- selected
	Child Behavior Problem:	User selected checkboxes which can be multi- selected.
	Co-Habitation of Unmarried Parents:	User selected checkboxes which can be multi- selected.
	Criminal/Delinquency History (Child):	User selected checkboxes which can be multi-selected.
	Criminal/Delinquency History (Parent/Caregiver):	User selected checkboxes which can be multi- selected.
	Developmental Delay (Child):	User selected checkboxes which can be multi-selected.
	Developmental Delay (Parent/Caregiver):	User selected checkboxes which can be multi-selected.
	Domestic Violence:	User selected checkboxes which can be multi-selected.
	Illicit Drug Abuse (Child):	User selected checkboxes which can be multi-selected.
	Illicit Drug Abuse (Parent/Caregiver):	User selected checkboxes which can be multi-selected.
	Inadequate Housing:	User selected checkboxes which can be multi-selected.
	Isolation:	User selected checkboxes which can be multi-selected.
	Lack of Community Visibility:	User selected checkboxes which can be multi-selected.
	Limited Access to Services:	User selected checkboxes which can be multi-selected.
	Maternal Depression:	User selected checkboxes which can be multi-selected.
	Medical Condition (Child):	User selected checkboxes which can be multi-selected.
	Medical Condition (Parent/Caregiver):	User selected checkboxes which can be multi-selected.
	Mental Instability (Child):	User selected checkboxes which can be multi-selected.
	Mental Instability (Parent/Caregiver):	User selected checkboxes which can be multi-selected.
	Multiple Young Children:	User selected checkboxes which can be multi-selected.
	Physical Disability (Child):	User selected checkboxes which can be multi-selected.

	Physical Disability (Parent/Caregiver):	User selected checkboxes which can be multi-selected.
	Poverty:	User selected checkboxes which can be multi-selected.
	Prescription Drug Abuse (Child):	User selected checkboxes which can be multi-selected.
	Prescription Drug Abuse (Parent/Caregiver):	User selected checkboxes which can be multi-selected
	Prior Intake(s):	User selected checkboxes which can be multi-selected
	Prior Sibling Death Due to Abuse/Neglect:	User selected checkboxes which can be multi-selected
	Single Parent:	User selected checkboxes which can be multi-selected
	Stressful Life Event:	User selected checkboxes which can be multi-selected
	Ungovernable Teen:	User selected checkboxes which can be multi-selected
	Unrelated Male Adult in the Household:	User selected checkboxes which can be multi-selected
	Young Age of Child:	User selected checkboxes which can be multi-selected
	Young Age of Parent:	User selected checkboxes which can be multi-selected
	Other:	User selected checkboxes which can be multi-selected Included User entered text field, enabled and required if “Other” is checked; 200 characters.
Buttons	Continue	Returns the user to the Family Support page; when the Continue button is selected standard Save processing occurs.
	Close	Standard Close processing.

1.2.2.3. Background Processing

- Only one “Initial” Risk Factors page can be created. Upon inserting a new Risk Factors page if the user selects Initial and attempts to continue while one already exists, the following validation message will be displayed: Only one Initial Risk Factors page can be created on a single Family Support page. Please update the Type accordingly.
- Only one “Closure” Risk Factors page can be created. Upon inserting a new Risk Factors page if the user selects Closure and attempts to continue while one already exists, the following validation message will be displayed: Only one Closure Risk Factors page can be created on a single Family Support page. Please update the Type accordingly.

- The Assessment Date entered must be equal to or greater than the most recent Assessment Date documented on existing Risk Factor pages. If the user attempts to enter an Assessment Date that is prior to the most recent Assessment Date documented on existing Risk Factor pages the following validation message will be displayed: The Assessment Date cannot be prior to the most recent Assessment Date documented on existing Risk Factor pages. Please enter a valid Assessment Date.
- Upon selecting the “Other” checkbox, the associated text field becomes enabled and required.
- At least one Factors Contributing to Risk Level must be selected in order to continue when the Type is “Initial” or “Update.” If the user attempts to continue without having selected at least value for Factors Contributing to Risk Level the following validation message will be displayed: At least one Factors Contributing to Risk Level must be selected when the Type is “Initial” or “Update.” Please select the applicable contributing factor(s).
- When the Type is “Closure,” Factors Contributing to Risk Level can be selected but are not required in order to continue.
- Upon inserting a new Risk Factors page, if a previous Risk Factors page exists the system will pre-fill the following fields from the previous Risk Factors page to the new Risk Factors page:
 - Risk Level
 - Factors Contributing to Risk Level
 - This includes the text field associated with the “Other” checkbox,
 - if documented.

1.2.2.4. Save Processing

- When the Continue button is selected standard Save processing occurs.

1.2.2.5. CRUD Matrix

Table Name	Create	Read	Update	Delete
PREVENTION_RISK_FACTORS	X	X	X	

1.3. Inventories

1.3.1. Table Descriptions

Table Name	Description
------------	-------------



ADDRESS	This table maintains all ADDRESS information pertaining to a PERSON, except Intake Report(Report and Referral). Address detail consists of home, business and any other address that is identified as required for FSFN processing.
CASE_PART	This table maintains information pertaining to the PERSONs involved in a CASE, or a collateral person about whom DCF/Sheriff's Office/Community-Based Care or a county agency needs to keep information for assessment or other purposes.
LIVING ARRANGEMENTS	This table stores information pertaining to the documentation of living arrangements.
PAN_TEXT_EVENT	This table stores identifying information pertaining to a PROVIDER NOTE including category, type, timestamps, work units associated, and billable designation. This table does not contain PROVIDER NOTE text.
PERSON	This PERSON table maintains information that identifies an individual known to DCF/Sheriff's Office/Community-Based Care or the county child welfare division such as name, date of birth, social security number, race, sex, etc. A PERSON can be a WORKER, REPORT PART, REFERRAL PART, CASE PART
PREVENTION	This table stores information pertaining to the documentation of Family Support Status for a Person. Data includes Family Support Status Begin and End information.
PREVENTION_RISK_FACTORS	This table stores Risk Factor information associated with Prevention.
ACCESS_REPORT	This master table stores all the Intake Information irrespective of the type and includes Child Intake, Adult Intake, Special Conditions Intake and Services Referral.
EPISODE	The EPISODE table maintains information pertaining to the occurrence of the delivery of one or more out-of-home SERVICES involving one PROVIDER and one or more CASE PARTICIPANTS. Placement out of home and removal from home are other types of Episodes.
PROVIDER_ORG	This table maintains information pertaining to a PROVIDER ORG, facility or vendor. Data includes name and address information, placement preferences and home condition description. Records in PROVIDER ORG table are created in PM02a/b (Maintain Home/Private Provider) and updated in PM04a (Licensing Home Provider).

1.3.2. Reference Data

1.3.2.1. Drop Downs

FSFN Page: Family Support

Tab Name: N/A

Field Name: Family Support Type **Table**

Name: CODE-DECODE

Group Id: PRVTYPE

FSFN Page: Family Support



Tab Name: N/A
Field Name: Referral Type
Table Name: CODE_DECODE
Group Id: REFTYPE

FSFN Page: Family Support
Tab Name: N/A
Field Name: Primary Caregiver
Table Name: CASE_PART
Values: (list of case participants)

FSFN Page: Family Support
Tab Name: N/A
Field Name: Secondary Caregiver
Table Name: CASE_PART
Values: (list of case participants)

FSFN Page: Family Support
Tab Name: N/A
Field Name: Intake Number
Table Name: ACCESS_REPORT
Values: (list of Intakes within the Case that match the Referral Type selected)

FSFN Page: Family Support
Tab Name: N/A
Field Name: Ending Reason
Table Name: CODE_DECODE
Group Id: PRENDRSN

FSFN Page: Risk Factors Pop up
Tab Name: N/A **Field Name:** Type
Table Name: CODE_DECODE
Group Id: PVRFTYPE

FSFN Page: Risk Factors Pop up
Tab Name: N/A
Field Name: Risk Level
Table Name: CODE_DECODE
Group Id: PVRSKLVL



1.3.3. Checklists

None

1.3.4. Ticklers

None

1.3.5. Notifications

None

1.3.6. Text Templates

None

1.3.7. Reports

1.3.8. Triggers

None

1.3.9. Batch Programs

None

1.4. Requirements

- CR-298
- CR-348