



State of Florida
Department of Children and Families

12/9/2013

RE:

Comment [smd1]: Default to current system date; user modifiable.

Comment [smd2]: Pre-fill with Intake Number of the intake linked to the investigation

Comment [smd3]: Text box for user to enter name and Address for the recipient of the letter.

Dear

Comment [smd4]: User entered text area to record the salutation of the letter.

I am writing to inform you the recent investigation involving your child has been completed. I thank you for your patience and cooperation with this matter. This is a notice that the protective investigation case involving your child is closed.

The investigation was conducted in response to Florida Safe Family Network Investigation (Intake Number) accepted by the Florida Abuse Hotline on . As you know, the report contained allegations of .

Comment [smd5]: Pre-fill with the Intake Number of the intake linked to the investigation.

Comment [smd6]: Pre-fill with the Date/Time of the Intake Received Date/Time

At the conclusion of the investigation, the Department determined that there were of based on the results of interviews and information obtained.

Comment [smd7]: User entered text area to record the allegations contained in the intake.

Comment [smd8]: User entered text area to record the findings of the maltreatments.

Again, I appreciate your cooperation throughout the investigation process. If you have any questions regarding this matter, I hope you will contact me at .

Comment [smd9]: User entered text area to record the maltreatment types.

Sincerely,

Comment [smd10]: User entered text area to record the phone number.

Child Protective Investigations Supervisor

Comment [smd11]: User entered Name field.

cc: Investigations file