WHAT responsibilities do I have as an ASO participant?

- Be involved in developing your plan and choosing your services
- Choose who provides the services as long as they meet minimum requirements
- Review the reports that are mailed to you monthly by the ASO
- Contact your Family Support Coordinator or the ASO if you have any questions or concerns about ASO services

If you need help locating service providers, ask your Family Support Coordinator, call the ASO, or visit the website.

- Go to the Children’s Board ASO website at: https://aso.childrensboard.org
- Click on “ASO Provider Search”

For more information about what the ASO does, contact the Children’s Board ASO at:
(813) 204-1710
1002 E. Palm Ave.
Tampa, FL 33605
https://aso.childrensboard.org

Welcome to the
ASO
ADMINISTRATIVE SERVICES ORGANIZATION

a project of

The ASO is funded by the Children’s Board of Hillsborough County. Funds are also contributed by the Department of Children and Families, Healthy Start and the Hillsborough County Board of County Commissioners.

The services provided are an example of your tax dollars at work.

The Children’s Board, established in 1988, is a special taxing district dedicated to improving the lives of children and families by supporting local prevention and early intervention services.

For more information about the Children’s Board, call (813) 229-2884 or visit www.childrensboard.org
WHAT IS the ASO?
The ASO (Administrative Services Organization) manages flexible funds for eligible family support programs in Hillsborough County. “Flexible funds” are dollars that can be used to obtain services or resources to meet specific family needs when no other resource is available.

Families are enrolled in the ASO by their Family Support Coordinator, also known as a Case Manager or System Navigator, to access funding for services and supports.

Your Family Support Coordinator will work with you and your family to develop a Family Support Plan and may use ASO funds to purchase services you need.

WHAT IS Family Centered Planning?
Family Centered Planning involves having more control over the types of services your family receives and who provides those services, based on what you decide is important. With the help of your Family Support Coordinator, you can explore available community resources and determine which services will help you meet some of your family goals.

HOW DOES the process work?
A planning meeting is held with your family, Family Support Coordinator and other people important to your family about your needs and goals.

A Family Support Plan is developed that lists goals, and activities and services to help meet those goals.

Your Family Support Coordinator helps your family access services on the Family Support Plan using your insurance, Medicaid or community resources.

ASO Funds may be used by your Family Support Coordinator to pay for services on the plan, if no other resources are available.

WHAT DOES the ASO do?
Once your Family Support Plan is completed and the decision has been made to use ASO funds, the ASO will:

- Help you and your Family Support Coordinator locate providers in your area who offer the type of service you need.
- Ensure that the providers meet minimum requirements for the services they offer.
- Issue contracts and pay bills to the providers of your services.
- Send you monthly reports that show how much money has been spent on services for your family.

HOW CAN the ASO Help Me?
The ASO is a way for you to have more control over what services you receive and who provides them. As long as the services you select are part of your Family Support Plan:

- You get the services that are important for your family’s needs.
- You choose who provides the services as long as they meet minimum requirements.
- You know exactly how much money is paid for your services.
- You can work with your Family Support Coordinator to change the services or providers, as needed.

Please be aware that the ASO has limited funds available to purchase services. As a result, you may not be able to use ASO funds for all services you would like. Your Family Support Coordinator will work with you to decide which of the services in your plan are most important.